

SPECIAL COUNCIL MEETING

October, 30, 2017

Members Present: Douglas Baker, Mayor
Michael Dulaney
Donna Fletcher, Deputy Mayor
James Johnson
Samuel Lyons
James Marshall
Fred Mays

Members Excused: None.

In Attendance: Tracy Jamieson, City Manager
Brian Spaid, Esq., City Solicitor
Harmony Motter, City Finance Director
Sheila Boughner, Recording Secretary & Community Development
Judy Etzel, Venango Newspapers
Roger McCauley, Executive Director of FICDA
Vince Witherup, FICDA Board President & County Commissioner

Mayor Baker called the meeting to order at 5 PM.

FICDA MANAGEMENT AGREEMENT - Resolution No. 147

Ms. Jamieson presented a draft management agreement between the City and the Franklin Industrial & Commercial Development Authority for Council's consideration. She said the FICDA board unanimously approved the agreement in a meeting a week ago. The agreement is the culmination of various efforts by the two organizations to find ways to collaborate in order to improve efficiencies, enhance productivity and better serve the community and its residents.

Under the agreement, the City would take on various administrative tasks, and FICDA's three employees would become City employees, with their salaries and expenses reimbursed by FICDA, Jamieson explained. FICDA would retain sole ownership of its facilities and its finances.

Speaking from the audience, McCauley told Council he intends to retire at the end of the year, and Ms. Jamieson said the hope is to fill the position of Development Director so that the new director would have the benefit of spending time with Mr. McCauley before he retires.

Mr. Witherup described the management agreement as the next logical step in the long partnership between FICDA and the City.

Ms. Fletcher made a motion to approve the management agreement. Mr. Johnson seconded the motion, which passed unanimously.

APPROVAL OF JOB DESCRIPTIONS - Resolution No. 148

Ms. Jamieson presented the Council with three new or revised job descriptions relating to the arrangement with FICDA: one for the new post of Development Director, who will be responsible for the management of the FICDA facility and other City facilities and for development initiatives throughout the City; a revised description for Community Development Coordinator, who will serve under the Development Director and City Manager; and a new one for Facilities Coordinator, who will oversee the maintenance of the FICDA complex and certain City-owned buildings.

Mr. Marshall made a motion to approve the three job descriptions. Mr. Lyons seconded the motion, which was unanimously approved.

LIQUID FUELS REQUEST - Resolution No. 149

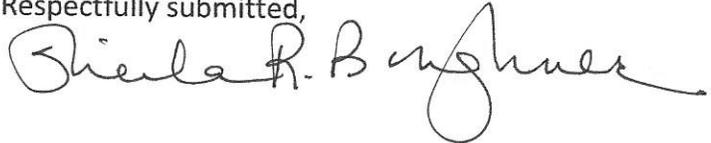
Ms. Jamieson explained that two years ago, Venango County awarded the City \$21,637 in Liquid Fuels funds for new curb cuts at the intersection of 12th and Liberty Streets. She said PennDOT has advised against completing that project as those corners will be part of an upcoming betterment project by PennDOT. She proposed a request to the County asking that the funds be used instead to help with the replacement of the mast arm pole that fell down at the mid-block crossing on Liberty Street.

Mr. Johnson moved to approve a resolution seeking County approval for the project change. Mr. Dulaney seconded the motion, which passed unanimously.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 5:14 p.m.

Respectfully submitted,



Sheila Boughner, Recording Secretary