

REGULAR COUNCIL MEETING  
Nov. 12, 2018

Members Present: Douglas Baker, Mayor  
Michael Dulaney  
Donna Fletcher, Deputy Mayor  
James Johnson  
Samuel Lyons  
Fred Mays

Members Excused: James Marshall

In Attendance: Tracy Jamieson, City Manager  
Brian Spaid, Esq., City Solicitor  
Harmony Motter, City Finance Director  
Jim Wetzel, Fire Chief  
Kevin Anundson, Police Chief  
Deb Eckelberger, Development Director  
Sheila Boughner, Recording Secretary & Community Development  
Jim Williams, Applefest Core Committee  
Jodi Baker Lewis, Franklin Area Chamber of Commerce  
Wendy Shardlow-Thompson, Franklin YMCA  
Sarah Titley, Venango Newspapers, Inc.  
Chris Rossetti, Explore Venango

Mayor Baker called the meeting to order at 7 p.m.

**ADOPTION OF AGENDA - Resolution No. 129**

Ms. Fletcher moved to approve the agenda, as presented. Mr. Lyons seconded the motion, which passed unanimously.

**APPROVAL OF MINUTES - Resolution No. 130**

Mr. Johnson moved to approve the minutes of the Oct. 1, 2018 Public Hearing and the regular meeting of Oct. 1, 2018, as presented. Mr. Dulaney seconded the motion, which passed unanimously.

**PAY THE BILLS - Resolution No. 131**

Mr. Dulaney moved to pay the bills as presented. Mr. Mays seconded the motion, which passed unanimously.

**CITIZENS' INQUIRIES**

None.

**CERTIFICATES OF APPROPRIATENESS -- Resolution No. 132**

Ms. Fletcher moved and Mr. Dulaney seconded a motion to issue a Certificate of Appropriateness for the construction of a pitched roof on a garage fronting on 1151 Buffalo St., as presented. Motion passed unanimously.

#### **FRANKLIN CHAMBER PRESENTATION**

Mr. Williams presented the City with a check to help defray the City's costs related to Applefest. Mr. Williams said the cooperation between the City and the Chamber is what makes Applefest tick.

#### **FRANKLIN YMCA PRESENTATION**

Ms. Shardlow-Thompson updated Council on the Franklin YMCA's capital campaign, which is raising money for two phases of projects – the first including six must-do projects to maintain the structural integrity of the building, and the second including four additional projects to be completed if the funding becomes available. Some of the must-do projects are already underway. Ms. Shardlow-Thompson indicated that nearly \$1.4 million has been pledged so far toward the campaign's \$1.9 million goal. She thanked the community for its support thus far and asked Council to help spread the word about the fund-raising effort.

#### **AWARD TAX ANTICIPATION NOTE – Resolution No. 133**

Ms. Jamieson said four bids were received for the City's 2019 tax anticipation note in the amount of \$450,000 for a period of six months. She recommended the award be made to the low bidder, First United National Bank, which submitted a bid with an interest rate of 2.35%. Ms. Fletcher so moved. Mr. Dulaney seconded the motion, which passed unanimously.

#### **FIRST READING – BILL NO. 5 – BUDGET – Resolution No. 134**

Mr. Spaid read Bill No. 5, "Budget," in its entirety, into the record. Mr. Johnson moved and Ms. Fletcher seconded a motion to approve, Bill No. 5, "Budget," on First Reading. Motion passed unanimously.

#### **FIRST READING – BILL NO. 6 – REAL ESTATE TAX – Resolution No. 135**

Mr. Spaid read Bill No. 6, "Real Estate Tax," in its entirety, into the record. Mr. Dulaney moved and Mr. Mays seconded a motion to approve, Bill No. 6, "Real Estate Tax," on First Reading. Motion passed unanimously.

#### **FIRST READING – BILL NO. 7 – EARNED INCOME TAX – Resolution No. 136**

Mr. Spaid read Bill No. 7, "Earned Income Tax," in its entirety, into the record. Mr. Johnson moved and Mr. Dulaney seconded a motion to approve Bill No. 7, "Earned Income Tax," on First Reading. Motion passed unanimously.

#### **ESTABLISH BUDGET PUBLIC HEARING – Resolution No. 137**

Mayor Baker moved to hold the required public hearing on the budget at 7 p.m. Monday, Dec. 3, 2018, prior to Council's regular monthly meeting. Mr. Johnson seconded the motion, which passed unanimously.

## **RESOLUTION TO APPROVE MULTIMODAL GRANT APPLICATION – Resolution No. 138**

Mayor Baker moved to approve the City’s submission of an application for a PennDOT Multimodal Transportation Fund grant in the amount of \$494,271 and a City match of \$176,443 for the creation of a shared lane bicycle loop on Ninth, Buffalo, 14<sup>th</sup> and Elk streets, as recommended by the City’s Pedestrian & Bicycle Connection Master Plan. Mr. Lyons seconded the motion, which passed unanimously.

## **PARADE AND PARK REQUESTS – Resolution No. 139**

Mr. Johnson moved and Mr. Dulaney seconded a motion to approve the following request:

- November 17, 2018 • Various Locations • Light-Up Night • City of Franklin & Franklin Fine Arts Council.

Motion passed unanimously

## **REPORTS**

### **Manager**

Ms. Jamieson noted that the proposed 2019 Budget of \$5,316,797 includes no tax increase and maintains the real estate millage rate at 11.3 mills and the earned income tax rate at 1.75%. She referred council to her 2019 Budget Message for an overview and summary of the proposed spending plan.

**Resolution No. 140** -- Ms. Jamieson advised Council that National Fuel Gas requested a right-of-way crossing City-owned property at the rear of the City’s Professional Building off Prospect Avenue. The right-of-way would allow National Fuel Gas to provide gas service to the new Family Services & Children’s Aid Society building adjacent to the Professional Building. She said a gas line in that location close to the building should not interfere with any future uses of the property and would be a plus should the City choose to sell additional lots for development at that site. Mr. Dulaney moved to approve the execution of the requested right-of-way agreement with National Fuel Gas. Ms. Fletcher seconded the motion, which was approved unanimously.

Ms. Jamieson indicated she would need an executive session for purposes of negotiations, litigation and personnel.

### **Solicitor**

Mr. Spaid reported he again received a letter from the Pittsburgh Downtown Partnership requesting payment from the City for its use of the phrase “Light-Up Night,” which the group has copyrighted. Franklin’s use of the phrase pre-dates the copyright.

### **Mayor – Appointments**

None

## **COUNCIL REPORTS**

### **Mayor Baker**

- Invited Council members to a training session on developing emergency operations plans to be held by the Venango County Emergency Management Agency in December

**Mr. Dulaney**

- Thanked Ms. Jamieson and the City Finance Department for another budget that does not raise taxes
- Pointed to the need for a long-range plan for the City's remaining parking meters

**Ms. Fletcher**

- Asked that something be done to prevent Applefest vendors from living in their trailers and inconveniencing residents by running noisy generators at all hours. Ms. Jamieson agreed to raise the matter with City staff.

**Mr. Johnson**

- Informed Council members of upcoming events at the Ida Tarbell House and the William H. Scheide House, Titusville properties owned by the Oil Region Alliance.

**Mr. Lyons – No report**

**Mr. Mays – No report**

**EXECUTIVE SESSION – Resolution No. 141**

Ms. Fletcher moved to enter into executive session at 7:50 p.m. to discuss matters of personnel, litigation and negotiations. Mr. Lyons seconded the motion, which passed unanimously. The executive session ended at 8:30 p.m.

**OTHER BUSINESS**

None

**ADJOURNMENT**

There being no further business to come before the Council at this time, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Sheila Boughner, Recording Secretary