

SPECIAL COUNCIL MEETING  
150 Prospect Avenue  
November 25, 2024

Members Present: Donna Fletcher, Deputy Mayor  
James Johnson  
Christian Marshall  
Samuel Lyons  
Ashley Smith  
Todd Zahner

Members Excused: Douglas Baker, Mayor

In Attendance: James Wetzel, City Manager  
T.J. Parks, Recording Secretary  
Kevin Siragian, Franklin Police Chief  
Amanda Power, Community Development  
Helen Fielding, The Derrick

Deputy Mayor Fletcher called the meeting to order at 4:00 P.M.

**ADOPTION OF AGENDA – Resolution No. 168**

Mr. Lyons moved to adopt the agenda as presented, seconded by Mr. Johnson. The motion passed unanimously.

**APPROVAL – SUBMISSION & RESOLUTION OF LSA GRANT APPLICATION (CITY HALL ADA & PUBLIC IMPROVEMENTS UPGRADES) – Resolution No. 169**

Mrs. Power presented a request to submit a grant through the Local Share Account in the amount of \$900,073 to make various ADA accessibility improvements to City Hall. Improvements include a new ramp and associated retaining wall repairs at the 13<sup>th</sup> Street entrance, replacement of sidewalks, curbs, and deteriorated detectable warning surfaces at the intersections, exterior lighting, wheelchair friendly flooring, pushbutton doors, and lowering the bill pay counter in the Finance Office. Non-ADA improvements include the replacement of existing stairs and railings, replacement of non-pushbutton doors, milling and paving of adjacent parking areas, upgrades to the fire alarm system, and update flooring throughout City Hall.

Mr. Marshall motioned to approve the submission of the Local Share Account grant in the amount of \$900,073 as described. Mr. Lyons seconded the motion. The motion passed unanimously.

**APPROVAL – SUBMISSION & RESOLUTION OF LSA GRANT APPLICATION  
(SAFETY & SECURITY PROJECT) – Resolution No. 170**

Mrs. Power presented a second request to submit a Local Share Account grant in the amount of \$633,914 for the installation of sixteen (16) security cameras throughout the City, various upgrades to technology, and a generator for the Police Department. Cameras would be solar powered, where feasible, to alleviate operational costs to the City.

Mr. Johnson motioned and Mr. Marshall seconded to approve the Local Share Account grant submission in the amount of \$633,914 as described. The motion passed unanimously.

**RATIFY CABLE FRANCHISE PUBLIC HEARING SCHEDULED FOR DECEMBER 2,  
2024 AT 7:00 P.M. – Resolution No. 171**

Mr. Wetzel explained that a public hearing needs to be scheduled before the Final Reading of the Cable Franchise Agreement Ordinance is read and adopted by Council. He suggested holding the hearing at 7 P.M. on December 2, 2024 prior to the regular City Council meeting.

Mr. Lyons motioned to schedule the Cable Franchise Public Hearing for December 2, 2024 at 7 P.M., to be held at 150 Prospect Avenue. Ms. Smith seconded the motion which passed unanimously.

**OTHER BUSINESS –**

- Mr. Wetzel updated Council on the progress of the HVAC renovations at City Hall. The first floor is almost done and is currently being painted and should be complete by mid-December. When the first floor is ready to be occupied, some of the police staff will move up from the Police Department and one member of Finance Department will go downstairs. The remainder of the Finance Department will remain upstairs and City Hall will remain closed to the public until January; however, Council meetings will revert back to being held in Council Chambers starting in January.
- Mrs. Fletcher stated that she continues to receive calls from non-profit organizations to operate fee-based parking in City parking lots during Applefest. Mr. Wetzel recommended that Council consider how to structure that type of agreement.
- Mrs. Fletcher commended everyone that helped prepare for the Light-Up Night parade.

**ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 4:13 P.M.

Respectfully submitted,



T.J. Parks, Recording Secretary