

MINUTES OF A REGULAR MEETING OF
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

December 13, 2022

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

Timothy Dunkle
John Eckel
Fred Leyda
Caleb Williams
Chad Ellis

Absent:

Jody Freni
Peter O'Polka

Others in Attendance:

James M. Greenfield, Authority Solicitor
Kyle Fritz, The EADS Group
Kurt McFadden, City of Franklin
Scott Stoltenburg, Water Network
Michael Gorman, Resource and Development Assistant
Joshua Kalp, The EADS Group
Tracy Jamieson, City of Franklin
Glenn Brown, Wastewater Treatment Plant
Mike Moore, Wastewater Network
Harmony Motter, City of Franklin
T.J. Parks, Recording Secretary
Helen Fielding, The Derrick
Gavin Fish, Explore Venango

3. Adoption of Agenda

Motion by Mr. Eckel and seconded by Mr. Williams to adopt the agenda as presented. Motion passed unanimously.

4. Approval of Minutes

Mr. Dunkle requested to add the phrase, “for November,” to the motion approving the sewer financial report in order to differentiate between the motion ratifying the October financial report and the November financial report.

Mr. Greenfield stated that he was absent for the November meeting, while the minutes reflected him as being present.

Motion by Mr. Eckel and seconded by Mr. Williams to approve the minutes of November 8, 2022, as amended. Motion passed unanimously.

5. Citizens' Inquiries – None

6. Water

6.A. Operations/Project Reports

1. Staff

Mr. Hines reported that Whalen Contracting is finished removing the water softener. Eric Ewing is working on the fence and is expected to be done before the week is over. Still waiting for Penelec to certify the new location for the electric at the Bredinsburg pit.

Mr. Stoltenberg said that all water services have been disconnected from the houses scheduled to be demolished.

2. EADS Group

PennVest Legacy Waterline Project

Mr. Kalp reported that all the work outlined in Change Order 2, as described in November's minutes, is expected to be complete by spring of 2023 by Mortimer's.

Front Street and Allegheny Boulevard Waterlines

Mr. Kalp stated that the final design is anticipated to be complete by December or January. Highway Occupancy Permits are being prepared, and property owners are being contacted concerning easements.

Mr. Kalp discussed the cost breakdown of the proposed engineering amendment, as discussed at the November workshop. He estimated easement negotiations to cost no more than \$5,000 and \$2,500 for environmental work for potentially contaminated soils.

Motion by Mr. Leyda and seconded by Mr. Eckel to approve the amendment as described. The motion passed unanimously.

15th Street Pump Station & Miller Hill Waterline

Mr. Fritz reported that Terra Works began work on Monday, December 12, 2022. The plans call for a 20' access to where the new pump is scheduled to go, but Mr. Fritz stated that it needs to be extended to 60' to make it easier for work trucks to maneuver and there are also some on-site stormwater issues that will need to be addressed. There will also be other adjustments made to protect an exposed water pipe from the weight of the crane that will be used to set the new pump station. Contractors expect to finish the project in November.

Still waiting to receive a start date from Mortimer's for their portion of the work. They were issued their Notice to Proceed on November 14, 2022 and were issued the approved Change Order 1.

Misc. Water Items:

13th Street waterline project is complete but we are still waiting for the final permit.

The Small Water/Sewer Grant to replace 2,700 feet of waterline is ready to submit in the amount of \$500,000.

For the H2O grant requests, Mr. Fritz explained that, due to a misunderstanding in the grant guidelines, the match amount is actually less than originally anticipated. The new match calculation for the Barrett Flats Project now comes out to \$3,295,500; therefore a revised resolution needs to be submitted with the grant application.

Motion by Mr. Eckel and seconded by Mr. Ellis to approve rescinding the resolution that was passed at the November meeting and replacing it with the following revised resolution, which passed unanimously:

- Be it RESOLVED that the General Authority of the City of Franklin of Venango County hereby requests an H2O PA Water Supply, Sanitary Sewer and Storm Water Projects grant of \$6,591,000 from the Commonwealth Financing Authority to be used for the Barrett Flats WTP Replacement Project.
- Be it FURTHER RESOLVED that the Applicant does hereby designate Timothy Dunkle, Authority Chairperson, and Caleb Williams, Vice Chairperson, or either of them, as official(s) to execute all documents and agreements between the General Authority of the City of Franklin and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

In another matter, Mr. Fritz also said that Mealy Excavating will fix an area on Eagle Street where the new asphalt is separating from the old asphalt this spring.

6. B. Water Financial Report

Total Unrestricted Water Funds Balance is \$141,092.00.

Motion by Mr. Williams and seconded by Mr. Eckel to accept the financial report for November. Motion passed unanimously.

Motion by Mr. Eckel and seconded by Mr. Williams to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for December	\$ 18,166.67
Dale Woodard Gent McFate for Allegheny Blvd. Water Line Project	\$ 900.00
The EADS Group for 2022 Engineering	\$ 822.75
Anthony Parks for November meeting	\$ 50.00
Svetz Energy Services for Demand Response Program	\$ 205.00
Western New York and Pennsylvania RR for 8" Water Pipeline Located at 405' W of mp 25	\$ 316.89
Western New York and Pennsylvania RR for 2" of Natural Gas Pipeline (Water Plant) located 206' E of mp 23 1/2	\$ 396.11
The EADS Group for 15 th Street Pump Station	\$ 1,290.00
The EADS Group for Legacy Lead Waterline Elimination Project	\$ 2,742.97
The EADS Group for GACF Front St. Waterline	\$ 8,500.00
The EADS Group for GACF Allegheny Blvd. Waterline	\$ 3,500.00
Water Fund Monthly Invoice for Approval	\$ 29,838.34
Totals:	\$ 66,728.73

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 11/04/22 and 11/18/22

11/30/22 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

7.A. Operations/Project Reports

1. Staff

Mr. Brown reported that the DEP inspection went well and is complete. Two pine trees were removed and one was topped short enough that, if it does fall, it won't hit the tanks or any of the fencing at the WWTP. A VFD on the raw sewage pump was replaced last week. Finally, the other half of SCADA is back up and running. All of SCADA is running on the screen, except for one building.

Mr. Moore reported on the sewer jet truck demonstration that he attended. He feels the truck that was being displayed was too high-tech for what the WWTP needs. With everything being electronic, there is more likelihood that something will go wrong.

2. EADS Group

15th Street CSO Project Update

Mr. Kalp reported that the remaining warranty items are expected to be completed in the spring of 2023.

WWTP

Mr. Kalp stated that the shipment date for the influent pumps is now scheduled for February 2023.

Evoqua stated that they will manufacture a new water back with the proper certifications.

The Small Water/Sewer Grant, in the amount of \$319,872 for improvements to the Waste Water Treatment Plant, is ready for submission.

With regard to the H2O Program grant, Mr. Kalp explained that, due to a misunderstanding in the grant guidelines, the match amount is actually less than originally anticipated for the Emergency Generator Project. The new match calculation comes out to \$293,706; therefore a revised resolution needs to be submitted with the grant application.

Motion by Mr. Williams and seconded by Mr. Eckel to approve rescinding the resolution that was passed at the November meeting and replacing it with the following revised resolution, which passed unanimously:

- Be it RESOLVED that the General Authority of the City of Franklin, Venango County, Pennsylvania hereby requests an H2O PA grant of \$588,294 from the Commonwealth Financing Authority to be used for the construction of the WWTP Emergency Generator Project.
- Be it FURTHER RESOLVED, that the Applicant does hereby designate Timothy Dunkle, Chairperson, and Caleb Williams, Vice Chairperson, or either of them, as the official(s) to execute all documents and agreements between the General Authority of the City of Franklin and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

A-108 Phase I Sewer Replacement & CSO Elimination Project

Mr. Fritz reported that all the preliminary alignments are complete and that the conversions at A-108 and 12th Street are under review. Preliminary permitting applications are scheduled to be submitted in spring of 2023 for funding to be received in 2024.

Flow Meters:

Mr. Fritz reported on the proposal by EADS to carry out the CSO monitoring that would start in 2023 for the price of \$3,875 per month, which is a savings of \$7,500 annually, since Drnach Environmental was increasing its pricing by 12%. The exact start date will have to be coordinated with Drnach. Mrs. Jamieson indicated that she will let Drnach know that EADS will be taking this service over.

Motion by Mr. Ellis and seconded by Mr. Eckel to accept the proposal from The EADS Group to conduct the testing and meter reading of five (5) CSO areas for a monthly price of \$3,875. The motion passed unanimously.

7.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of \$299,304.00.

Motion by Mr. Eckel and seconded by Mr. Williams to accept the sewer financial report. The motion passed unanimously.

Motion by Mr. Ellis and seconded by Mr. Williams to pay the following bills. The motion passed unanimously.

City of Franklin General Services Fee for December	\$ 18,166.67
The EADS Group for 2022 Engineering	\$ 5,889.40
Anthony Parks for November meeting	\$ 50.00
Drnach Environmental, Inc. Flow Monitoring 5 CSO sites	
Drnach Environmental, Inc. Flow Monitoring 5 CSO sites - March	\$ 4,030.00
Svetz Energy Services for Demand Response Program	\$ 120.00
Western New York and Pennsylvania RR for 8" Sewer pipe in an 18" casing	\$ 316.89
Western New York and Pennsylvania RR for 15" Sewer pipe 425' from mp 24	\$ 501.75
Western New York and Pennsylvania RR for 2 Sewer pipeline crossings @ Orchard St. & valuation station 6847+25	\$ 792.23
The EADS Group for 864 15 th Street CSO S02-19	\$ 228.45
The EADS Group for A-108 Planning S03-21	\$ 15,900.54
Sewer Fund Monthly Invoices for Approval	\$ 3,273.23
Totals:	\$ 49,269.16

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund
 Pre-approved payroll for 11/04/22 and 11/18/22
 11/30/22 YTD draft budget including a detail of invoices paid and revenue received.

8. Reports

Chair's Report

Mr. Dunkle shared some key points from the Lead and Copper Rule Revised Service Line Inventory Training put on by DEP. He explained that the inventory needs to identify the status of

all service lines, even those portions owned by the property owners. The inventory must be submitted to DEP by October 16, 2024, must be publicly accessible once it is compiled, and must be updated annually. A complete list of Mr. Dunkle's key points from the training will be filed with the minutes.

Mr. Fritz cautioned the Authority to not put too much effort into the inventory at this point, as he expects DEP will receive a lot of negative feedback from municipalities for such unreasonable expectations.

Mr. Eckel reminded the Water Line Inventory Committee of the meeting on January 23, 2023 at 9:00 A.M. in Council Chambers.

City Manager's Report

Mrs. Jamieson informed that the County will have funding available in the 2023 Infrastructure Bank. She extended an invitation to any Board member to meet with them on January 19, 2023. Monies can be used for grant matching funds.

Public Utilities Director's Report:

None

Utilities Coordinator's Report:

Mr. Gorman said he is getting settled into his new position.

Solicitor's Report:

Mr. Greenfield informed that the new bidding thresholds for 2023 have been released.

9. Meetings

The next committee meeting is December 22, 2022 at 10:00 A.M.
The next regular meeting is January 10, 2023 at 6:00 P.M. at City Hall.

10. Adjournment:

Mr. Dunkle adjourned the meeting at 7:18 P.M.