

MINUTES OF A REGULAR MEETING OF
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

March 12, 2024

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

John Eckel
Fred Leyda
Chad Ellis
Caleb Williams
Timothy Dunkle
Peter O'Polka

Excused:

Jody Freni

Others in Attendance:

Kurt McFadden, City of Franklin
Devin Hines, Water Treatment Plant
Clint Hoffman, Water Network
Kyle Fritz, The EADS Group
Josh Kalp, The EADS Group
Michael Gorman, Tech Resources Coordinator
James Wetzel, City of Franklin
Mike Moore, Wastewater Network
Glenn Brown, Water Treatment Plant
Brian Spaid, Dale Woodard Gent McFate
Alex Spaid, Dale Woodard Gent McFate
T.J. Parks, Recording Secretary
Helen Fielding, The Derick
Donna Fletcher, 827 Elk Street

3. Adoption of Agenda

Mr. Dunkle requested to add Shawgo Realty Discussion under 6(a)(ii)(6). He will request a motion to adopt the Emergency Drinking Water Distribution Plan under his reports.

Motion by Mr. Eckel and seconded by Mr. O'Polka to adopt the agenda as amended. Motion passed unanimously.

4. Approval of Minutes

Motion by Mr. Eckel and seconded by Mr. O'Polka to approve the minutes of February 13, 2024 as presented. Motion passed unanimously.

5. Citizens' Inquiries – None

6. Water

6.A. Operations/Project Reports

1. Staff Updates

Mr. Hines

- SCADA system at the 15th Street pump station is finished being set up in the building, but will need to rent a lift for a day from C&S Hilltop Hardware at \$200.
- Moody had to reschedule Well 3 cleaning due to weather and another emergency

Mr. Hoffman

Waterlines on Pinoak and Wintergreen Drives are tied in. Will begin on Bell Avenue next week.

2. EADS Group

Front Street Waterline and Allegheny Boulevard Waterline

Mr. Kalp advised that the Highway Occupancy Permit requires a form from M&B Services. Once it is received, the project will be ready to be advertised for bids. He also reminded of the PENNVEST Settlement Call at 10 A.M.

Mr. Spaid presented two proposals for legal services associated with assisting in the PENNVEST loan closing. One is from Clark Hill in the amount of \$26,500, plus reimbursement of travel and out-of-pocket expenses, not to exceed a total cost of \$28,500, and one from Dale Woodard Gent McFate for \$4,000, not to exceed \$5,000.

Motion by Mr. O'Polka and seconded by Mr. Ellis to approve the proposal from Clark Hill in the amount of \$26,500, not to exceed \$28,500. The motion passed unanimously.

Motion by Mr. Eckel and seconded by Mr. Ellis to approve the proposal from Dale Woodard Gent McFate Law Firm in the amount of \$4,000, not to exceed \$5,000. The motion passed unanimously.

Dam Removal

Mr. Kalp reported EADS is continuing to schedule drain cleaning with USG and reminded the Authority of the DCED Act 13 grant that EADS is preparing to be submitted on May 31, 2024.

Reno Water System

Mr. Kalp had nothing new to report on this matter.

15th Street Pump Station

Mr. Fritz reported that Penelec installed the new electrical pole on February 26th. Terra Works is scheduling SCADA/Telemetry and start-up with the manufacturer in the next few weeks. He presented Payment Application No. 5 in the amount of \$15,546.68 for approval.

Motion by Mr. Eckel and seconded by Mr. Williams to approve Payment Application No. 5 in the amount of \$15,546.68 as presented. The motion passed unanimously.

Barrett Flats WTP

Mr. Fritz reminded the Authority of the summary of services that was submitted for review at February workshop meeting. The agreement was also submitted to the solicitor for review. The total estimated cost for the project is \$7,480,000. He will have an engineering agreement for the Authority's consideration next month, but he that the total engineering cost for the project is \$880,000. The cost to prepare the PENNVEST application is \$380,000.

Shawgo Realty Discussion

Mr. Dunkle shared a notice from Dana Shawgo, owner of Shawgo Realty. Mr. Shawgo purchased a property at 313 15th Street on October 5, 2023 and stated that the plumbing in the residence did not work. Because the plumbing was inoperable, he assumed the water was turned off and did not transfer the water bill into his name which accumulated a water bill in the amount of \$429.53, plus an additional \$20 for a missed

appointment with Mr. Hoffman to verify that the water is off, per Mr. Shawgo’s request. Mr. Shawgo requested to have all fees waived.

Motion by Mr. Eckel and seconded by Mr. O’Polka to deny the request from Mr. Shawgo to have all fees removed. The motion passed unanimously.

6. B. Water Financial Report

Total Unrestricted Water Funds Balance is \$694,385. Motion by Mr. Williams and seconded by Mr. Eckel to accept the financial report for March. Motion passed unanimously.

Motion by Mr. Eckel and seconded by Mr. Williams to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for March	\$ 18,166.67
Dale Woodard Gent Law Firm for Water General Matters	\$ 245.00
Anthony Parks for February Meeting	\$ 50.00
The EADS Group for 15 th Street Pump Station	\$ 374.98
Franklin Concrete Products for Pinoak Dr. Inv. #33257	\$ 230.00
Franklin Concrete Products for Pinoak Dr. Inv. #33260	\$ 230.00
Franklin Concrete Products for Pinoak Dr. Inv. #33261	\$ 230.00
Franklin Concrete Products for Pinoak Dr. Inv. #33262	\$ 230.00
Franklin Concrete Products for Pinoak Dr. Inv. #33269	\$ 230.00
Franklin Concrete Products for Wintergreen Dr. Inv. #32308	\$ 230.00
LB Water for Pinoak and Moreland to Edgewood	\$ 9,468.30
LB Water for Wintergreen	\$ 300.00

LB Water for Wintergreen	\$ 10,599.60
Water Fund Monthly Invoices for Approval	\$ 25,337.75
Totals:	\$ 65,922.30

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 2/9/24 and 2/23/24

2/29/24 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

7.A. Operations/Project Reports

1. Staff

Mr. Brown

- New PC has been installed and programmed
- CS&E is still waiting on the expansion tank

Mr. Moore

- Enjoying the new truck

2. EADS Group

A-108 Phase I Sewer Replacement & CSO Elimination Project

Mr. Fritz provided the current cost estimates for the project. There is expected to be 55,400 linear feet of sewer lines, 37,400 of which will be open cut and the remaining 18,000 will be trenchless. The preliminary construction estimate is \$21,000,000.

During the consultation with PENNVEST and DEP on January 25, 2024, it was discussed to submit a PENNVEST funding application for the May 2024 deadline. The Categorical Exclusion request was approved. Mr. Fritz received comments from the Railroad Permit submission, but he has not heard back on the DEP Part II permit. He is working on the Highway Occupancy Permit which he plans to submit this month. Approximately thirty-five (35) easements are needed for the project.

Mr. Fritz presented an Engineering Amendment that will increase the cost of the previous Engineering Agreement for the project by \$21,400. The additional work includes \$7,000 for preparing thirty-five (35) easements and \$14,400 for preparing DEP drawings. If the Authority wants to include SUE Level A, there would be an additional \$575,400.

Motion by Mr. Leyda and seconded by Mr. Eckel to approve the Engineering Agreement Amendment 1 with SUE Level C and D, in the amount of \$21,400 as presented. The motion passed unanimously.

WWTP

Mr. Kalp is continuing to work with vendors regarding RAS and WAS pump size recommendations.

Mr. Kalp presented the Chapter 94 Report for operating year 2023 for the Authority's approval.

Motion by Mr. Eckel and seconded by Mr. Williams to accept the Chapter 94 Report for operating year 2023 as presented. The motion passed unanimously.

Mr. Kalp presented an Engineering Services Proposal for improvements to the Wastewater Treatment Plant to include engineering services for the removal and dewatering of sludge from one (1) anaerobic digester, replace the existing main slide gate and actuator located in the influent manhole, replace the bare screen chain, rakes, sprockets and bearings, and replace the roughing screen chain rake, sprockets and bearings. Total cost for the proposed services is \$50,000 which will be invoiced on a monthly basis.

Motion by Mr. Eckel and seconded by Mr. O'Polka to approve the Engineering Services Proposal as presented. The motion passed unanimously.

Mr. Kalp is waiting for more information from RAS and WAS pump manufacturers. As soon as he has a third set of documents he share them with Mr. Brown and determine the best course of action.

Mr. Kalp reminded the Authority of the match requirement in the amount of \$296,667 for the H2O grant that was awarded for an emergency generator at the Wastewater Treatment Plant. He will prepare an engineering agreement for the April meeting.

Mr. Kalp presented a request from Voyten Electric to haul 1,500 gallons of industrial waste into the City's sewer system each month.

Motion by Mr. Eckel motioned and Mr. Leyda seconded to deny the request from Voyten Electric. The motion passed unanimously.

7.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of \$40,648.

Motion by Mr. Ellis and seconded by Mr. Eckel to accept the sewer financial report for March. The motion passed unanimously.

Motion by Mr. Williams and seconded by Mr. Leyda to pay the following bills. The motion passed unanimously.

City of Franklin General Services Fee for March	\$ 18,166.67
Dale Woodard Gent McFate for Sewer General Matters	\$ 100.00
Dale Woodard Gent McFate for Uniontown Heights	\$ 22.50
Dale Woodard Gent McFate for A-108 Project	\$ 215.00
The EADS Group for 2024 Engineering	\$ 1,269.23
Anthony Parks for February Meeting	\$ 50.00
The EADS Group for CSO Flow Monitoring	\$ 3,875.00
Venango Newspaper for Elimination Project Phase A	\$ 364.90
The EADS Group for A-108 Planning S03-21	\$ 25,278.58
Sewer Fund Monthly Invoices for Approval	\$ 44,436.35
Totals:	\$ 93,778.23

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 2/9/24 2/23/24

2/29/24 YTD draft budget including a detail of invoices paid and revenue received.

8. Reports

A. Chair's Report:

Mr. Dunkle presented the final draft of the Emergency Drinking Water Distribution Plan for approval.

Motion by Mr. Eckel and seconded by Mr. O'Polka to approve the Emergency Drinking Water Distribution Plan as presented. The motion passed unanimously.

He presented a notice that the Authority needs to submit an Annual Source Water Protection Update Report, which has not been updated or submitted since 2009. A steering committee will be put together to update the plan and continue to update it.

B. City Manager's Report

Mr. Wetzel reported that Tier II reports have been submitted for all facilities. DCED close out was submitted for the Miller Hill Waterline project. He is working with PENNVEST to establish an account for the project. Lastly, he requested time in Executive Session for negotiations.

C. Public Utilities Director's Report:

Mr. McFadden reported that the F550 dump truck should be delivered in the next week. The Kenworth T480 truck has been delivered to the body manufacturer for installation and expects it to be delivered in May.

D. Mapping Update:

Mr. Gorman reported that the Finance Department is distributing Rave Alert sign-up sheets. Spectrum will begin installing internet at the 3rd Street Water Plant. The Consumer Confidence Report has been distributed to water customers and all paperwork has been submitted to DEP.

E. Solicitor's Report:

Mr. Spaid reported that he will work with Sandycreek Township to extend the agreement with them as required by PENNVEST for the Allegheny Boulevard Waterline Project. The thirty-five (35) easements mentioned in Mr. Fritz's discussion of the A-108 project are currently being processed at Dale Woodard Gent McFate and expects to have the paperwork for the property owners ready to be distributed soon. Mr. Spaid requested time in Executive Session to discuss matters of potential litigation or negotiations.

9. Executive Session


The Authority entered into Executive Session at 7:01 P.M. Executive Session ended at 7:40 P.M. with no additional action.

Meetings

The next committee meeting is March 28, 2024 at 10:00 A.M.
The next regular meeting is April 9, 2024 at 6:00 P.M. at City Hall.

12. Adjournment:

There being no further business, the meeting was adjourned at 7:41 P.M.



Minutes prepared by T.J. Parks