

MINUTES OF A REGULAR MEETING OF  
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

May 9, 2023

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

Timothy Dunkle  
John Eckel (via Teleconference)  
Fred Leyda  
Caleb Williams  
Peter O'Polka  
Chad Ellis

Absent:

Jody Freni

Others in Attendance:

James M. Greenfield, Authority Solicitor  
Kurt McFadden, City of Franklin  
Devin Hines, Water Treatment Plants  
Kyle Fritz, The EADS Group  
Michael Gorman, Tech Resources Coordinator  
Tracy Jamieson, City of Franklin  
Glenn Brown, Wastewater Treatment Plant  
Mike Moore, Wastewater Network  
T.J. Parks, Recording Secretary  
Brian Spaid, Dale Woodard Gent McFate  
Alex Spaid, Dale Woodard Gent McFate  
Gavin Fish, Explore Venango  
Helen Fielding, The Derrick

3. Adoption of Agenda

Motion by Mr. Leyda and seconded by Mr. Williams to adopt the agenda as presented. Motion passed unanimously.

4. Approval of Minutes

Motion by Mr. Williams and seconded by Mr. Eckel to approve the minutes of April 11, 2023, as amended. Motion passed unanimously.

5. Citizens' Inquiries – None

6. Water

6.A. Operations/Project Reports

1. Staff

Mr. Hines

- Whalen is about 2/3 completed removing the salt tanks. WWTP crews came to vacuum out remaining gravel and salt with the sewer jet, but the jet experienced a mechanical failure while doing the second tank, which resulted in the jet tank being caved in.
- Received a quote for a generator for \$99,000. Received another one from Drayer Electrical Services for 120kw for \$83,000. This will be considered for the 2024 budget.

Mr. McFadden

- Evergreen Drive waterline replacement project is completed (Gurney to Alder). A valve and one section of pipe has been installed on Cedar Street, so far.
- A lot of site restoration work has been completed during the winter, leaving very little work to complete, other than blacktopping.

2. EADS Group

**PENNVEST Legacy Waterline Project**

No new updates to report.

**Front Street Waterline**

No new updates to report.

**Allegheny Boulevard Waterline**

No new updates to report.

**15<sup>th</sup> Street Pump Station & Miller Hill Waterline**

Mr. Fritz reported that Terra Works has completed all the waterline work and anticipates having the pump station delivered in November. He is coordinating quotes to demolish the old pump station.

He also informed that Mortimer’s has finished installing the waterline on Old Mercer Road and fully across the unopened roadway. They will continue onto Sibley Avenue where they have already begun to install about 2,500 feet of pipe, then go back to Old Mercer Road to begin the installation of stormwater pipe. Mr. Fritz submitted Payment Application No. 2 in the amount of \$141,242.40.

Motion by Mr. Ellis and seconded by Mr. O’Polka to approve Payment Application No. 2 in the amount of \$141,242.40. The motion passed unanimously.

Mr. Fritz added that Mortimer’s is going to open-cut the portion of Sibley Avenue where there is presumed to be a privately-owned retaining wall instead of drilling it as per the design plans. Mortimer’s understands that they are responsible if damage is done to the retaining wall.

**Misc. Water Items**

Mr. Fritz completed the template to link water service lateral material to GIS and is working with Mr. Gorman to input the data.

*6. B. Water Financial Report*

Total Unrestricted Water Funds Balance is \$414,707. Motion by Mr. Eckel and seconded by Mr. Ellis to accept the financial report for February. Motion passed unanimously.

Motion by O’Polka and seconded by Mr. Leyda to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for May	\$ 18,166.67
Dale Woodard Gent Law Firm for Water General Matters	\$ 140.00
Dale Woodard Gent Law Firm for Allegheny Boulevard Waterline Project	\$ 303.75
Dale Woodard Gent Law Firm for Sugarcreek Borough	\$ 100.00

MaherDuessel for 2022 Financial Statement Audit Billing	\$ 7,400.00
The EADS Group for 2023 Engineering	\$ 615.53
Anthony Parks for April meeting	\$ 50.00
The EADS Group for 15 <sup>th</sup> Street Pump Station	\$ 10,384.66
The EADS Group for Legacy Lead Waterline Elimination Project	\$ 10,125.52
Water Fund Monthly Invoices for Approval	\$ 78,174.46
Totals:	\$ 125,460.59

Additional items to be reviewed:

- Pre-approved invoice and payroll reimbursements to General Fund
- Pre-approved payroll for 4/7/23 and 4/21/23
- 4/30/23 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

7.A. Operations/Project Reports

1. Staff

Mr. Brown

- Summit was able to complete work on the big screen, but were not able to fix the Micromod chlorine controller. They are still studying the problem.
- Cameras are all installed except for one.
- The waterback was delivered but installation has not yet been scheduled.

Mr. Moore

- Reported that the sewer jet was damaged when it was being used to clean up debris from the salt tanks at the 9<sup>th</sup> Street plant. The machine will still jet, but will not vacuum. He will be in touch with Aquatech regarding the status of the new sewer jet and to see what this means for the trade-in value.

2. EADS Group

**15<sup>th</sup> Street CSO Project Update**

Mr. Fritz reported that the remaining warranty items are expected to be completed in May. Mr. Kalp is compiling closeout documents. They are still waiting for invoices and other documentation to determine how to handle an issue at a property on Wintergreen Drive.

**WWTP**

Mr. Fritz stated that the influent pumps were received on March 21, 2023 and they are scheduled to be installed in August when the flow levels are typically low. The water back was shipped on April 28 and will be installed by CS&E.

**A-108 Phase I Sewer Replacement & CSO Elimination Project**

Mr. Fritz reported that he is continuously working on the required environmental permits and clearances. The wetland and stream delineation, which is required for the PNDI, is nearly complete. DEP Part II Permit is scheduled to be submitted late 2023 and the PENNVEST application is expected to be submitted at the beginning of 2024. The project is being designed to take the numerous City streets scheduled to be paved into consideration, including the Route 8/62 PennDOT Betterment Project which is anticipated to start in the spring of 2025. EADS' goal is to have the line replacement work on Liberty Street completed before the Betterment Project commences and will coordinate with PennDOT as needed.

**Misc. Sewer Items**

Mr. Fritz assured that Mealy Excavating will repair the asphalt on Eagle Street this month.

7.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of (\$197,554).

Motion by Mr. Williams and seconded by Mr. Leyda to accept the sewer financial report. The motion passed unanimously.

Motion by Mr. O'Polka and seconded by Mr. Williams to pay the following bills. The motion passed unanimously.

City of Franklin General Services Fee for March (w/\$2,104.85 credit)	\$ 16,061.82
Dale Woodard Gent McFate for Sewer General Matters	\$ 140.00
Dale Woodard Gent McFate for Rules, Regulations, Policies	\$ 480.00

Dale Woodard Gent McFate for Uniontown Heights	\$ 1,060.00
Dale Woodard Gent McFate for Sewer Billing Dispute (Quality Inn)	\$ 160.00
MaherDuessel for 2022 Financial Statement Audit Billing	\$ 7,400.00
The EADS Group for 2023 Engineering	\$ 1,099.66
The EADS Group for Chapter 94 Report	\$ 65.25
Anthony Parks for April meeting	\$ 50.00
The EADS Group for Flow Monitoring 5 CSO Sites (April)	\$ 3,875.00
The EADS Group for A-108 Planning S03-21	\$ 23,050.63
Sewer Fund Monthly Invoices for Approval	\$ 10,542.09
Totals:	\$ 63,984.45

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 4/7/23, 4/21/23

4/30/23 YTD draft budget including a detail of invoices paid and revenue received.

*7.C. Consider Sewer Regulations for Approval*

Motion by Mr. Leyda and seconded by Mr. Ellis to approve the revised Sewer Regulations, as presented, to go into effect on June 1, 2023. The motion passed unanimously.

*8. Reports*

*A. Chair's Report*

Mr. Dunkle met with Beau Shettler, PENNVEST and DEP for the final inspection of the 864 – 15<sup>th</sup> Street CSO Project.. Mr. Dunkle will have to sign a few documents to officially close out the project.

B. City Manager's Report

Mrs. Jamieson reported on interest changes for two bank notes from 2008 and 2010 for sewer funds. The bank sent correspondence stating that interest would be raised to 9%; however, upon review by Mr. Greenfield, a resolution and Loan Modification Agreement passed in 2017 had capped interest on the two notes to 6.5%. The 6.5% interest rate will go into effect in June 2023. The Community Development Dept. has been working on a pre-application for ARC Funds for the Allegheny Boulevard Waterline Replacement Project.

C. Public Utilities Director's Report:

Mr. McFadden had nothing to report.

D. Mapping Update:

Mr. Gorman completed the hydrant flow data and continues to input data for the waterline inventory.

E. Solicitor's Report:

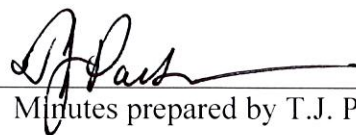
Mr. Greenfield requested signatures on two easement agreements for the Allegheny Boulevard Project. Only one remains outstanding but is not receiving cooperation from the property owner. He requested adding discussion of proceeding with Eminent Domain to next month's agenda.

Meetings

The next committee meeting is May 25, 2023 at 10:00 A.M.  
The next regular meeting is June 13, 2023 at 6:00 P.M. at City Hall.

10. Adjournment:

Motion by Mr. Ellis and seconded by Mr. Leyda to adjourn the meeting at 6:33 P.M.  
Motion passed unanimously.

  
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Minutes prepared by T.J. Parks