

MINUTES OF A REGULAR MEETING OF
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

June 10, 2025

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

John Eckel
Fred Leyda
Caleb Williams
Chad Ellis
Peter O'Polka
Tracy Jamieson

Excused: Jody Freni

Others in Attendance:

Kurt McFadden, City of Franklin
Devin Hines, Water Treatment Plant
Clint Hoffman, Water Network
Josh Kalp, The EADS Group
Kyle Fritz, The EADS Group
James Wetzel, City of Franklin
Harmony Motter, Deputy Manager
Michael Gorman, Tech Resources Assistant
Nathan Bell, Waste Water Treatment Plant
Mike Moore, Waste Water Treatment Plant
T.J. Parks, Recording Secretary
Helen Fielding, The Derrick
Alex Spaid, Dale Woodard Gent McFate
Brian Ricella, The EADS Group

3. Adoption of Agenda

Resolution No. 82 – Motion by Mr. Ellis and seconded by Mr. Williams to accept the agenda as presented. Motion passed unanimously.

4. Approval of Minutes

Mr. Eckel noted that Hawk was misspelled on the last bulleted item on page 6 under Mr. Bell's report.

Resolution No. 83 – Motion by Mrs. Jamieson and seconded by Mr. Leyda to approve the minutes May 13, 2025 as corrected. Motion passed unanimously.

5. Citizens' Inquiries – None

6. Water

6.A. Operations/Project Reports

1. Staff Updates

Mr. Hines

- Installing VFDs. Mr. Hines thought there might be a break in the lines, so Drayer Electric traced the lines. Thermal imaging found a vault near a manhole in the parking lot where electric lines run through. Broken wire was found. Looking at other wiring that may need to be replaced.

Mr. Hoffman

- Parker Avenue is complete save for restoration work.
- Installed service line on Liberty Street
- Met with IA Construction for the paving of parking lot at 1 Dale Avenue.

2. EADS Group

Front Street Waterline and Allegheny Boulevard Waterline

Mr. Kalp announced that the third progress meeting will be on June 26, 2025 at 12 P.M. The main line and service lines along Front Street are complete, with final interconnection and paving to be completed near Wiley Avenue; this work will have to be completed during the nighttime hours later this week or early next week. Work on Allegheny Boulevard is scheduled to begin on June 16.

Mr. Kalp presented PENNVEST Payment Requisition No. 3 in the amount of \$322,253.08, which includes Terra Works Payment Request No. 3 in the amount of \$304,475.08, and engineering fees totaling \$17,778.

Resolution No. 84 – Motion by Mr. Williams and seconded by Mrs. Jamieson to accept PENNVEST Payment Requisition No. 3 in the amount of \$322,253.08 as presented. The motion passed unanimously.

Dam Removal

Mr. Kalp informed that the survey field work is nearly complete with base mapping to follow. An Act 13 grant application was submitted on May 30th.

Barrett Flats Water Treatment Plant

Mr. Kalp stated that survey and base mapping is complete and expects to submit all necessary permits by late spring/early summer, followed by an application to PENNVEST by August of 2026. There were some red flags on the PNDI relating to endangered species. Mr. Kalp will send out date and time options for a design meeting.

Washington Crossing Control Valve

Mr. Kalp informed that the preliminary design is complete; electric design is ongoing. A PennDOT permit cannot be issued until all easements are procured. He spoke with County representatives and Andrew Restauri, the representative for property owned by Dan Heath, and would like to discuss those conversations further in Executive Session; Mr. Alex Spaid advised that he is not familiar with the agreements and would advise that Mr. Brian Spaid, who is absent today, be present. Mr. Kalp reached for Change Order pricing from Wilson Excavating to install the meter vault. They quoted \$450,000, which is significantly higher than anticipated. Mr. Kalp advised waiting until the end of the project to determine what money is left over.

Water Miscellaneous

- **Wendy Way Tank** – No change.
- **PA Small Water and Sewer Grant Application** – Application was submitted on April 9, 2025 for the City Pressure District Control Valve.

6. B. Water Financial Report

Total Unrestricted Water Funds Balance is \$555,968.

Resolution No. 85 – Motion by Mr. O’Polka and seconded by Mr. Ellis to accept the financial report for June. Motion passed unanimously.

Resolution No. 86 – Motion by Mr. Williams and seconded by Mr. Leyda to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for June	\$ 18,166.67
Dale Woodard Gent Law Firm for Water General Matters	\$ 262.50
The EADS Group for 2025 Engineering	\$ 988.05
Anthony Parks for May Meeting	\$ 50.00
The EADS Group for GACF Barrett Flats WTP	\$ 8,880.16
The EADS Group for Dam Removal Project	\$ 16,241.60
The EADS Group for GACF Front Street Waterline	\$ 2,799.00
The EADS Group for Allegheny Blvd. Waterline Project	\$ 14,979.00
The EADS Group for Washington Crossing Control Valve	\$ 2,292.00
Cooperstown Sand and Gravel for Parker Avenue	\$ 169.76
LB Water for Parker Avenue	\$ 126.90
Vincent Excavating and Gravel for Parker Avenue	\$ 2,040.64
Vincent Excavating and Gravel for Parker Avenue	\$ 1,939.40
Water Fund Monthly Invoices for Approval	\$ 25,157.45
Totals:	\$ 94,093.13

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 05/02/25, 05/16/25 & 05/30/25

05/31/25 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

7.A. Operations/Project Reports

1. Staff

Mr. Bell

- Summit finished RAS pumps and started the transition away from Micromod. Will start working on the affluent storm section on July 7th.
- Chlorine job still on schedule for July 16th.
- Ace Viking was in to look at RAS/WAS pumps 1 and 2. Mr. Bell asked for an estimate to rebuild the pumps so that can be included in the 2026 budget.
- Hawk will be installing new LDO probes on June 23rd.

Mr. Moore

- Cleaning grease spills
- Keeping in touch with the various contractors.

2. EADS Group

WWTP Emergency Generator

Mr. Kalp announced the results of the bid opening on May 30. Of the three (3) bids that were received, the low bid was from Right Electric, Inc. of Butler, PA, in the amount of \$555,555. Mr. Spaid reviewed and approved the bids.

Resolution No. 87 – Motion by Mr. Ellis and seconded by Mrs. Jamieson to award the contract to Right Electric, Inc. in the amount of \$555,555. The motion passed unanimously.

A-108 Phase I Sewer Replacement & CSO Elimination Project

Mr. Fritz provided a progress update for each contractor. Bison Construction is working west on Atlantic Avenue and progressing north on Orchard Street. There are issues with closely compacted utilities in the intersection of Grant and Orchard Street; Mr. Fritz is working with the contractors to figure out the best way to maintain the parallel system in that area. The best option would be to remove the storm line and run the storm and sanitary lines at two (2) different elevations in the same ditch, about 350 feet of storm pipe.

Mortimer Excavating is continuing work on 12th Street between Liberty and Buffalo Streets. They will do the lateral for the Post Office next week and some general clean up work in that area. They will then move over the area of the armory, then proceed to Franklin Avenue and work their way towards 14th Street. Mr. Fritz advised them to use cold patch, as needed, at the intersections of 12th and Otter and 12th and Elk Streets. Pro-Tech is suppose to provide a paving schedule for 12th Street.

Mr. Fritz asked both contractors to provide change orders to address water mainline contingency issues that were not covered in the bid. The change orders include pricing for water mainline pipe, couplers, and clamps. Bison Construction quoted \$292,840, and Mortimer's quoted \$290,800. Mr. Fritz asked permission to present the change orders to PENNVEST before it comes to the Authority for approval. The Authority members were all on board.

Mr. Fritz presented PENNVEST Payment Request No. 4 for approval. The construction costs in this payment request reflects Bison's Payment Application No. 3 (contract 2023-S-1) in the amount of \$334,161.00 and Mortimer's Payment Application No. 2 (contract 2023-S-2) in the amount of \$347,636.70 and is further identified as ME# 71486. The total amount being requested for construction costs is \$681,797.70.

Resolution No. 88 – Motion by Mr. Ellis and seconded by Mr. O'Polka to accept PENNVEST Payment Request No. 4 in the amount of \$681,797.70 as presented. The motion passed unanimously.

Mr. Ricella then requested approval for the engineering costs included in the payment request in the amount of \$32,509.66, further identified as ME# 77126.

Resolution No. 89 – Motion by Mr. Williams and seconded by Mrs. Jamieson to accept PENNVEST Payment Request No. 77126 in the amount of \$32,509.66 as presented. The motion passed unanimously.

Guyer Brothers (subcontractor for Mortimer's) will be in town starting June 23rd to start digging to begin the liner work, which will begin on July 7th. Snyder (subcontractor for Bison) will be back in a month or so to continue televising where traffic control is needed.

Miscellaneous

- **PA Small Water and Sewer Grant** – Submitted in April.
- **Liberty Street Betterment Project** – Reviewed PennDOT's identified conflicts. Mr. Fritz doesn't foresee any major expenses.

8.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of \$1,016,074.00.

Resolution No. 90 – Motion by Mrs. Jamieson and seconded by Mr. Williams to accept the sewer financial report for May. The motion passed unanimously.

Resolution No. 91 – Motion by Mr. Ellis and seconded by Mr. O'Polka to pay the following bills. The motion passed unanimously.

General Authority Minutes
June 10, 2025

City of Franklin General Services Fee for June	\$ 18,166.67
Dale Woodard Gent McFate for Sewer General Matters	\$ 187.50
The EADS Group for Chapter 94 Report	
Anthony Parks for May Meeting	\$ 50.00
The EADS Group for CSO Flow Monitoring – April 2025	\$ 3,875.00
The EADS Group for 2024 WWTP Emergency Generator	\$ 4,296.17
Venango Newspaper for Generator Bid Notice	\$ 2,078.36
City of Franklin for Electrical Inspection Fee	\$ 3,254.50
The EADS Group for A-108 Ph 1 Sanitary Sewer Repl & CSO Elimination	\$ 32,509.66
Mortimer’s Excavating for A-108 CSO Elimination Project, Phase 1	\$ 347,636.70
Bison Construction, Inc. for CSO Elimination Project	\$ 334,161.00
Sewer Fund Monthly Invoices for Approval	\$ 34,401.24
Totals:	\$ 781,763.10

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 05/02/25, 05/16/25 & 05/30/25

05/31/25 YTD draft budget including a detail of invoices paid and revenue received.

8. Reports

A. Chair’s Report:

Mr. Eckel asked if the new skid steer is working properly. Mr. McFadden responded that it is.

B. City Manager's Report

- After the Authority accepted the LSA grant that was awarded to the City on the Authority's behalf for the dam removal, Mr. Wetzel presented an authorization form for the Authority to sign confirming their acceptance of the grant.
- PennDOT has requested a right-of-way of 789 square feet and a temporary easement of 467 square feet on Parcel 29 where the flashing sign is located near the 15th Street booster station. There is a one-time settlement fee of \$900.
 - **Resolution No. 92** – Motion by Mr. O'Polka and seconded by Mr. Williams to accept the right-of-way and temporary easement as presented. The motion passed unanimously.
- Asked if anyone was planning to attend the Pennsylvania Municipal Authority Conference in Bethlehem, PA, September 7-10. Nobody expressed interest.
- There was a Water Infrastructure Financing workshop at the former Clarion-Venango Campus at the end of May. Spoke highly of Mr. Bell's presentation of issues that small communities face regarding sewer operating matters.
- Gave the Authority the current fee schedule to review and discuss any updates to discuss next month.
- Everstream Solutions, one of the cellular companies leasing the tower at Moreland Drive has filed for bankruptcy. Not sure what will come of that.
- Ordered new hammer for the backhoe. Asked if the Authority would like to put the old hammer out on Municibid. There were no objections.

C. Public Utilities Director's Report:

Nothing to report.

D. Mapping Update:

Consumer Confidence Report submitted and no adverse comments.

E. Solicitor's Report:

Requested time in Executive Session for matters of negotiations.

10. Executive Session

The Authority entered into Executive Session at 7:07 P.M. Executive Session ended at 7:18 P.M. with no additional action.

Meetings

The committee meeting scheduled for June 26, 2025 at 10:00 A.M.
The next regular meeting is July 8, 2025 at 6:00 P.M. at City Hall.

10. Adjournment:

There being no further business, the meeting was adjourned at 7:19 P.M.

A handwritten signature in cursive script, appearing to read "T.J. Parks", written in black ink. The signature is positioned above a horizontal line.

Minutes prepared by T.J. Parks