

MINUTES OF A REGULAR MEETING OF
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

June 13, 2023

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

Timothy Dunkle
John Eckel
Fred Leyda
Caleb Williams
Chad Ellis

Absent:

Peter O'Polka
Jody Freni

Others in Attendance:

Brian Spaid, Dale Woodard Gent McFate
Kurt McFadden, City of Franklin
Devin Hines, Water Treatment Plants
Kyle Fritz, The EADS Group
Josh Kalp, The EADS Group
Michael Gorman, Tech Resources Coordinator
Tracy Jamieson, City of Franklin
Glenn Brown, Wastewater Treatment Plant
Mike Moore, Wastewater Network
T.J. Parks, Recording Secretary
Alex Spaid, Dale Woodard Gent McFate
Helen Fielding, The Derrick

3. Adoption of Agenda

Motion by Mr. Eckel and seconded by Mr. Ellis to adopt the agenda as presented.
Motion passed unanimously.

4. Approval of Minutes

Motion by Mr. Ellis and seconded by Mr. Eckel to approve the minutes of May 9, 2023.
Motion passed unanimously.

5. Citizens' Inquiries –

Mr. Dunkle presented an emailed request from William Stewart, manager of the mobile home park, The Estates at French Creek, LLC. Mr. Stewart's request was to install a water meter for the park, since most of the mobile homes only contain one or two residents. Mr. Stewart felt that they are being charged superfluously for minimal water usage.

Mr. Dunkle referred to the definition of "premises," as described in the Rules and Regulations, as a real property or area to where water services will be provided by the Authority, including mobile homes, which are further defined as residences, whether or not located in a mobile home park, and will be billed at the residential rate as determined by the Authority. He recommended the Authority unanimously deny the request, as it remains consistent with the denial of a similar request from a landlord. The board members concurred.

Mr. Spaid suggested that no formal motion needs to be made, but a letter should be sent to Mr. Stewart citing the section of the Rules and Regulations that justifies the denial. Mr. Dunkle indicated he will draft a letter for Mr. Spaid to review.

6. Water

6.A. Operations/Project Reports

1. Staff

Mr. Hines

- Whalen Contracting is finished with the salt tanks removal.
- Received an email from HCS stating the current SCADA controllers will be discontinued. The new ones should be compatible with the existing SCADA system, but our contact at HCS could not offer a 100% guarantee that they will be and recommended purchasing a spare controller for \$3,203. The board concurred.

Mr. Stoltenberg

- Water line replacement on Prospect Ave. is complete. Paving is ready to put out for bid, which is being handled through Sugarcreek Borough, since it is their street and they replaced storm line in the project area.

2. *EADS Group*

PENNVEST Legacy Waterline Project

Mr. Kalp reported that the Elk Street warranty will be addressed by Mortimer when completing Miller Hill restoration.

Front Street Waterline

No new updates to report.

Allegheny Boulevard Waterline

Mr. Kalp stated that they are waiting for PennDOT to issue an HOP upon completion of the Route 8 multi-modal trail along that corridor. The easement from Pioneer Electric remains outstanding and will be discussed further in the solicitor's report.

15th Street Pump Station & Miller Hill Waterline

Mr. Fritz reported that Terra Works has completed all the waterline work with the pump station, which is to be delivered in November. He is coordinating quotes to demolish the old pump station.

He also informed that Mortimer's has finished installing the main waterline and tested it prior to restarting services. The storm sewer work on Old Mercer Road began on June 6th. Mr. Fritz submitted Mortimer's Payment Application 3 for approval in the amount of \$245,288.70.

Motion by Mr. Leyda and seconded by Mr. Williams to approve Payment Application No. 3 in the amount of \$245,288.70. The motion passed unanimously.

Mr. Fritz introduced Change Order No. 3 to include adding the installation of approximately 157 feet of 8-inch sanitary sewer pipe, 1 manhole, 1 doghouse manhole, 150 cubic yards of stone, shoulder restoration, and additional work associated with unmarked utilities and searching for a nonexistent manhole. The change order will increase the contract amount by \$49,785.00. The reason for this needed change order is that a supposed manhole does not exist, and while working on the water line installation through the City's fire lane ROW, five different pipes were crossed and it couldn't be ascertained whether they were storm or sanitary. For that reason, Mr. Fritz doesn't recommend hooking onto any of them, but rather set a manhole at the intersection of Plummer and Sibley and one at Plummer and Adelaide what will connect into a manhole that above the bridge on Wiley Ave. He further commented that it would not be a waste

of funds, since that work would have been necessary as part of the A-108 Project. Using unit pricing, the extra work is estimated to cost \$49,785 in sewer costs.

Motion by Mr. Eckel and seconded by Mr. Williams to approve Change Order No. 3 in the amount of \$49,785. The motion passed unanimously.

Misc. Water Items

Mr. Fritz suggested meeting with Mr. Stoltenberg to discuss waterline projects completed within the past ten to twenty years as assurance that there are no lead lines in those areas, as time permits.

Mr. Kalp reported on a large basin that is situate up the hill from the 3rd Street Water Network garage. It was constructed in 1892 to reserve drinking water for nearby residents, but was abandoned in 1907 because it was not sufficiently holding water. Due to the site’s rough topography, there has been a prolonged lack of maintenance, resulting in the outflow pipe becoming clogged, and the diversion ditching to fill in. This has caused relief boils to form in the ground. Mr. Kalp feels that action to remove it should be taken sooner rather than later. Mr. Kalp has reached out to DEP and they have recently become aware of its existence. Mr. Kalp recommended submitting a Growing Greener Plus Grant by June 23rd, requesting 500,000. The total project is estimated at \$916,000 and he is looking for other funding to assist. The City Council has approved a Landowner Letter of Commitment for the project.

Motion by Mr. Leyda and seconded by Mr. Williams to permit The EADS Group to submit a Growing Greener Plus Grant in the amount of \$500,000. The motion passed unanimously.

6. B. Water Financial Report

Total Unrestricted Water Funds Balance is \$498,661. Motion by Mr. Eckel and seconded by Mr. Leyda to accept the financial report for May. Motion passed unanimously.

Motion by Mr. Williams and seconded by Mr. Ellis to pay the following bills. Motion passed unanimously.

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| City of Franklin General Services Fee for June | \$ 18,166.67 |
| | |
| Dale Woodard Gent Law Firm for Water General Matters | \$ 260.00 |
| | |
| Dale Woodard Gent Law Firm for Allegheny Boulevard Waterline Project | \$ 191.50 |

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| The EADS Group for 2023 Engineering | \$ 1,906.43 |
| Anthony Parks for May Meeting | \$ 50.00 |
| Svetz Energy Services for Demand Response Program | \$ 272.50 |
| The EADS Group for 15 th Street Pump Station | \$ 15,552.12 |
| Mortimer's Excavating for 15 th Street Pump Station | \$ 245,288.70 |
| The EADS Group for GACF Front Street Water Line | \$ 313.88 |
| Water Fund Monthly Invoices for Approval | \$ 48,236.40 |
| Totals: | \$ 330,238.20 |

Additional items to be reviewed:

- Pre-approved invoice and payroll reimbursements to General Fund
- Pre-approved payroll for 5/5/23 and 5/19/23
- 5/31/23 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

7.A. Operations/Project Reports

1. Staff

Mr. Brown

- WWTP lost electricity for four hours last night.
- Crews are still painting railings with a new Sherwin Williams product that will be observed as to its longevity.
- Summit was working on the SCADA punch list and seeming to make progress.
- The Bobcat is out for repairs to the joystick

Mr. Moore

- The estimated delivery date of the new sewer jet is late August. The old sewer jet will no longer be accepted as a trade-in since it no longer works, which increases the price of the new one by \$45,000. Discussion to determine what to do with the old jet will be held at a later date.
- Received the new trailer today to replace the one that was stolen earlier this year.

2. EADS Group

15th Street CSO Project Update

Mr. Kalp reported that the remaining warranty items will be completed this week. Continental Construction requested payment of \$2,297 to reconnect the two sewer laterals at 120 Wintergreen Drive that were not connected at the time of the project, causing flooding in the basement resulting in damage to the property; Continental will, in turn, pay \$1,598.20 in damages to the homeowner.

Motion by Mr. Williams and seconded by Mr. Leyda to pay Continental Construction \$2,297 for final warranty work. The motion passed unanimously.

WWTP

Mr. Kalp stated that the influent pumps were received on March 21, 2023 and they are scheduled to be installed in August when the flow levels are typically low. The water back was shipped on April 28 and will be scheduled to be installed by CS&E.

A-108 Phase I Sewer Replacement & CSO Elimination Project

Mr. Fritz reported that he received the environmental clearance from the Pennsylvania Fish and Boat Commission, but is still waiting for clearance from the US Fish and Wildlife Service. The DEP Part II Permit is expected to be submitted later in the year, followed by the application to PENNVEST in early 2024. EADS hopes to have the sewer installation complete on Liberty Street before the Betterment Project commences in spring of 2025. Mr. Fritz is coordinating with Mrs. Jamieson to gather historical background information on previous sewer work and street paving projects.

Misc. Sewer Items

Mr. Fritz reported that Mealy completed the paving on Eagle Street where the blacktop was starting to separate.

7.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of (\$273,733).

Motion by Mr. Eckel and seconded by Mr. Williams to accept the sewer financial report for June. The motion passed unanimously.

Motion by Mr. Ellis and seconded by Mr. Leyda to pay the following bills. The motion passed unanimously.

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|--|--------------|
| City of Franklin General Services Fee for June | \$ 18,166.67 |
| | |
| Summit for Chlorine Controller | \$ 1,612.50 |
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General Authority Minutes

June 13, 2023

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|---|--------------|
| Pennsylvania DEP for Permit | \$ 7,500.00 |
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| Dale Woodard Gent McFate for Sewer General Matters | \$ 110.00 |
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| Dale Woodard Gent McFate for Uniontown Heights | \$ 80.00 |
| | |
| Dale Woodard Gent McFate for Note Modifications (FNB) | \$ 180.00 |
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| The EADS Group for 2023 Engineering | \$ 3,188.33 |
| | |
| Anthony Parks for May meeting | \$ 50.00 |
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| The EADS Group for Flow Monitoring 5 CSO Sites (May) | \$ 700.00 |
| | |
| Svetz Energy Services for 2023 Membership Dues | \$ 272.50 |
| | |
| Sewer Fund Monthly Invoices for Approval | \$ 16,748.62 |
| | |
| Totals: | \$ 48,608.62 |

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 5/5/23, 5/19/23

5/31/23 YTD draft budget including a detail of invoices paid and revenue received.

8. Reports

A. Chair's Report:

Mr. Dunkle reported on a notice for the annual PMAA conference to be held in the Poconos, September 17-20. He discussed pricing and invited any Authority members interested in attending to let him know by July 3 to lock in lower rates.

B. City Manager's Report:

Mrs. Jamieson reported that the Community Development Department is prepared to submit a pre-application for ARC funding for the Allegheny Boulevard Waterline project within the next two weeks.

C. Public Utilities Director's Report: Mr. McFadden reported that both trucks, the Kenworth and the F-550, are scheduled to be built this year. He hasn't heard anything from Groff Tractor since April. Mr. Dunkle urged him to reach out weekly and document the call.

D. Mapping Update:

Mr. Gorman reported that 2022 CCR work is completed. Cameras are fully installed at the WWTP and started at the 9th Street plant. Continuing working on the waterline inventory.

E. Solicitor's Report:

Mr. Spaid presented a Declaration of Taking to be filed in the eminent domain proceedings to obtain temporary construction easements and permanent easements necessary to install and maintain a new waterline and appurtenances on the premises of Pioneer Electric.

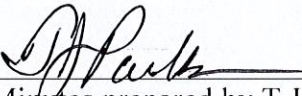
Motion by Mr. Eckel and seconded by Mr. Ellis to approve the Declaration of Taking resolution for temporary and permanent easements on the premises of Pioneer Electric. The motion passed unanimously.

Meetings

The next committee meeting is June 22, 2023 at 10:00 A.M.
The next regular meeting is July 11, 2023 at 6:00 P.M. at City Hall.

10. Adjournment:

Motion by Mr. Ellis and seconded by Mr. Eckel to adjourn the meeting at 7:00 P.M. Motion passed unanimously.



Minutes prepared by T.J. Parks