

MINUTES OF A REGULAR MEETING OF  
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

September 9, 2025

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

John Eckel  
Fred Leyda  
Tracy Jamieson  
Caleb Williams  
Peter O'Polka

Excused: Chad Ellis

Absent: None

Others in Attendance:

Kurt McFadden, City of Franklin  
Devin Hines, Water Treatment Plant  
Clint Hoffman, Water Network  
Josh Kalp, The EADS Group  
Brian Spaid, Dale Woodard Gent McFate  
James Wetzel, City of Franklin  
Harmony Motter, Deputy Manager  
Nathan Bell, Waste Water Treatment Plant  
T.J. Parks, Recording Secretary  
Helen Fielding, The Derrick  
Brian Ricella, The EADS Group  
Alex Spaid, Dale Woodard Gent McFate

3. Adoption of Agenda

**Resolution No. 121** – Motion by Mr. Freni and seconded by Mrs. Jamieson to accept the agenda as presented. Motion passed unanimously.

4. Approval of Minutes

Mr. Freni noted that he was marked absent but was present for the meeting.

**Resolution No. 122** – Motion by Mr. Leyda and seconded by Mrs. Jamieson to approve the minutes August 12, 2025 as amended. Motion passed unanimously.

5. Citizens' Inquiries – None

6. Water

6.A. Operations/Project Reports

1. Staff Updates

**Mr. Hines**

- Working on budget preparation
- Noticeable increase in water usage over the past few weeks which could possibly be due to the extended drought
- Moody and Associates anticipates beginning well 4 casing rehab the week of September 29<sup>th</sup>

**Mr. Hoffman**

- Working on blacktopping
- Starting new waterline install on Woodland Drive
- Dale Avenue project is complete including paving and parking lines painted

2. EADS Group

**Front Street Waterline and Allegheny Boulevard Waterline**

Mr. Kalp reported that all work from both contracts is complete, save for final restoration and punch list items. During paving on Front Street, traffic signage was moved which allowed vehicles to travel in undesignated areas, causing damage to vehicles. Mr. Kalp requested that all complaints be directed to him and he will ensure that any damage is rectified by Terra Works. Pepsi notified Mr. Hoffman of a waterline leak. Wilson Excavating will investigate further to determine if the leak is coming from within the plant or if there is a bad connection at the newly installed line.

He presented for approval PENNVEST Payment Requisition No. 6 in the amount of \$130,953.30, which includes Wilson Excavating's Payment Application No. 3 in the amount of \$107,347.68 and engineering invoices from The EADS Group totaling \$23,605.62.

**Resolution No. 123** – Motion by Mr. Williams and seconded by Mr. Leyda to accept Wilson Excavating's Payment Request No. 3 in the amount of \$107,347.68 as presented. The motion passed unanimously.

**Resolution No. 124** – Motion by Mrs. Jamieson and seconded by Mr. Williams to accept PENNVEST Payment Requisition No. 6 in the amount of \$130,953.30 as presented. The motion passed unanimously.

### **Dam Removal**

Mr. Kalp reported that Pennsylvania Department of Environmental Protection is requesting that a wider notch be cut in order to release more material from the dam, whereas the original plans called for a notch just wide enough to not cause water back up. Doing so will significantly increase the project cost; Mr. Kalp will provide an updated cost at the October meeting. He added that an existing bypass that goes around the dam had a berm that was washed out. DEP originally requested the berm be replaced which would also increase the project cost and timeframe; DEP will no longer require the berm to be replaced.

### **Barrett Flats Water Treatment Plant**

Mr. Kalp reported that the PNDI clearance from the U.S. Fish and Wildlife Service has been received. The NPDES permit for stormwater was submitted and the DEP Water Supply Permit will be submitted by the end of the week.

### **Washington Crossing Control Valve**

Mr. Kalp stated that easement agreements are being prepared but does not feel a need to expedite the process since the Authority has not established a funding source for the project. He estimated about \$400,000-\$450,000 to complete the project.

### **Water Miscellaneous**

- **Wendy Way Tank** – Nothing new to report.
- **City Pressure District Control Valve** – Nothing new to report.

6. B. *Water Financial Report*

Total Unrestricted Water Funds Balance is \$799,591.

**Resolution No. 125** – Motion by Mr. O’Polka and seconded by Mrs. Jamieson to accept the financial report for August. Motion passed unanimously.

**Resolution No. 126** – Motion by Mr. Williams and seconded by Mr. O’Polka to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for September	\$ 18,166.67
Dale Woodard Gent Law Firm for Water General Matters	\$ 125.00
The EADS Group for 2025 Engineering	\$ 4,365.94
Anthony Parks for August Meeting	\$ 50.00
The EADS Group for Barrett Flats WTP	\$ 3,792.00
Wilson Excavating & Utility Construction for GACF Allegheny Blvd Waterline Project	\$ 107,347.68
The EADS Group for GACF Front Street Waterline	\$ 3,087.00
The EADS Group for GACF Allegheny Blvd. Waterline	\$ 20,518.62
IA Construction for Dale Avenue	\$ 38,856.32
Water Fund Monthly Invoices for Approval	\$ 63,94.10
Totals:	\$ 260,249.33

Additional items to be reviewed:  
 Pre-approved invoice and payroll reimbursements to General Fund  
 Pre-approved payroll for 08/08/25 & 08/22/25  
 08/31/25 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

7.A. Operations/Project Reports

1. Staff

**Mr. Bell**

- Cleaned and inspected primary and aeration tanks. No issues to report.
- Summit to start Big Blue on September 29.
- Had to replace a four (4) inch check valve/sub pump in the clarifier grease pit. Spatz Mechanical to install. It also blew out the heaters in the MCC box in RAS control panel. Drayer Electrical to repair.
- DEP inspection to occur between October 14 and October 24.
- Right Electric is expected to pour the concrete pad for the generator at the end of September.

**Mr. Moore** – Not present.

2. EADS Group

**WWTP Emergency Generator**

Mr. Kalp announced a meeting with the contractor this Thursday at the Wastewater Treatment Plant to discuss moving the transfer switch closer to the building as opposed to a location near the generator. Mr. Kalp is also working on obtaining design pricing for the steps. Right Electric submitted Payment Request No. 1 in the amount of \$8,100.

**A-108 Phase I Sewer Replacement & CSO Elimination Project**

Mr. Ricella reported that Bison Construction is working westward on Grant Street and the lateral crew is working on Wood Street, then moving on to Orchard Street up to the Grant Street intersection. Mortimer is working westward on Bell Avenue. They will be installing overlay on 12<sup>th</sup> Street. Paving on Liberty Street, Otter Street, Elk Street and Franklin Avenue is anticipated to begin on September 15. Guyer Brothers may possibly return to continue televising this week.

Mr. Ricella presented PENNVEST Payment Requisition No. 7 in the amount of \$427,188.60 for approval. This consists of Bison Construction's Payment Application No. 6 and Mortimer Excavating Payment Application No. 5 in the amounts of \$184,382.10 and \$242,806.50 respectively.

**Resolution No. 127** – Motion by Mr. O'Polka and second by Mrs. Jamieson to accept PENNVEST Payment Requisition No. 7 in the amount of \$427,188.60 as presented. The motion passed unanimously.

Also included in Payment Requisition No. 7 is The EADS Group engineering invoices totaling \$54,475.44.

**Resolution No. 128** – Motion by Mr. O’Polka and seconded by Mr. Leyda to accept the engineering costs of \$54,475.44 included in Payment Requisition No. 7. The motion passed unanimously.

**Miscellaneous**

- **WWTP Improvements** – No changes to report.
- **Liberty Street Betterment Project** – Mr. Ricella presented two (2) cost share offer letters to be signed. He added that crews may be able to install waterline directly across 15<sup>th</sup> and Liberty Streets and confirmed that the fire hydrant at Liberty and 12<sup>th</sup> Streets does not need to be relocated.

*7.B. Sewer Financial Report*

Total Unrestricted Sewer Funds Balance of \$1,634,507.

**Resolution No. 129** – Motion by Mr. Williams and seconded by Mrs. Jamieson to accept the sewer financial report for September. The motion passed unanimously.

**Resolution No. 130** – Motion by Mr. O’Polka and seconded by Mr. Williams to pay the following bills. The motion passed unanimously.

City of Franklin General Services Fee for September	\$ 18,166.67
Dale Woodard Gent McFate for Sewer General Matters	\$ 150.00
The EADS Group for 2025 Engineering	\$ 5,237.89
Anthony Parks for August Meeting	\$ 50.00
The EADS Group for CSO Flow Monitoring	\$ 3,875.00
The EADS Group for 2024 WWTP Emergency Generator	\$ 2,056.40
The EADS Group for A-108 Ph. 1 Sanitary Sewer Replacement & CSO Elimination	\$ 54,475.44
Right Electric, Inc. for Standby Generator Project	\$ 8,100.00

Mortimer's Excavating for A-108 Planning S03-21	\$ 242,806.50
Bison Construction, Inc. 2023-S-01 CSO Elimination Project	\$ 184,382.10
Sewer Fund Monthly Invoices for Approval	\$ 9,217.12
Totals:	\$ 528,517.12

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 08/08/25 & 08/22/25

08/31/25 YTD draft budget including a detail of invoices paid and revenue received.

8. Reports

A. Chair's Report:

- Reported on a productive meeting with the contractor and the engineer for the emergency generator at the Wastewater Treatment Plant.
- Reminded everyone of the budget meetings for September 17<sup>th</sup> at 9 A.M. and September 20<sup>th</sup> at noon for the water and sewer budgets respectively.

B. City Manager's Report

- Will prepare a map for Mr. Spaid to prepare an easement agreement for 1 Dale Avenue.
- Resident at 1327 Elk Street reported on a broken hot water tank that they feel was caused by A-108 construction. Mortimer's is working with the resident.
- Sugarcreek Borough notified that they are no longer interested in purchasing the tamper; Mr. Wetzel will put it out for bid on Municibid.

C. Public Utilities Director's Report:

- Started flushing hydrants this week.

D. Mapping Update:

- Mr. Ricella spoke on behalf of Mr. Gorman who was not present for the meeting. Sarah from The EADS Group is working with Mr. Gorman to update mapping to reflect new line placement as construction continues.

E. Solicitor's Report:

- Mr. Spaid is concerned about traffic backing up, particularly on 15<sup>th</sup> Street, and feels that better communication to City residents needs to occur.

Meetings

The committee meeting scheduled for September 25, 2025 at 10:00 A.M.  
The next regular meeting is October 14, 2025 at 6:00 P.M. at City Hall.

9. Adjournment:

There being no further business, the meeting was adjourned at 6:52 P.M.



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Minutes prepared by T.J. Parks