

MINUTES OF A REGULAR MEETING OF  
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

December 10, 2024

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

John Eckel  
Fred Leyda  
Caleb Williams  
Timothy Dunkle  
Chad Ellis  
Peter O'Polka

Excused: Jody Freni

Others in Attendance:

Kurt McFadden, City of Franklin  
Devin Hines, Water Treatment Plant  
Clint Hoffman, Water Network  
Harmony Motter, City of Franklin  
Kyle Fritz, The EADS Group  
Josh Kalp, The EADS Group  
James Wetzal, City of Franklin  
Mike Moore, Waste Water Network  
Brian Spaid, Dale Woodard Gent McFate  
Alex Spaid, Dale Woodard Gent McFate  
T.J. Parks, Recording Secretary  
Helen Fielding, The Derrick  
Donna Fletcher, 827 Elk Street  
Michael Gorman, Tech Resources Assistant

3. Adoption of Agenda

Motion by Mr. Eckel and seconded by Mr. O'Polka to adopt the agenda as presented. Motion passed unanimously.

4. Approval of Minutes

Mr. Eckel noted that the matter regarding the Uniontown Heights Sewer Agreement on page 8, under the Solicitor's Report, fourth item down, should reference the A-108 project.

Motion by Mr. Eckel and seconded by Mr. Ellis to approve the minutes of November 12, 2024 as corrected. Motion passed unanimously.

5. Citizens' Inquiries – None

6. Water

6.A. Operations/Project Reports

1. Staff Updates

**Mr. Hines**

- Miller Hill pump is installed and functioning properly.
- 15<sup>th</sup> Street pump station is back up and running
- John Drayer installed VFD for pump #3 at Coefield Corners. Still needs to be programmed.
- Thanked Mr. Dunkle for his service to the General Authority

**Mr. Hoffman**

- Dale Avenue waterline replacement is finished except for milling and paving, which occur in the spring
- Received a quote in the amount of \$100,000 for Maple Street service line relocation to occur in 2026
- Fixing leaks and switching out curb boxes
- Working on documenting service line inventory
- Preparing to start the 9<sup>th</sup> Street check valve project next year

2. *EADS Group*

**Front Street Waterline and Allegheny Boulevard Waterline**

Mr. Kalp reported that Terra Works and Wilson Construction were in attendance at the pre-bid meeting held on December 5, 2024 at the Professional Building. There are ten (10) planholders. The bid opening is scheduled for December 18, 2024 remotely from The EADS Group office.

**Dam Removal**

Mr. Kalp reminded of the LSA Grant that was awarded in the amount of \$600,000. He expects the Authority to receive a Grant Agreement within the next month or so.

**Barrett Flats Water Treatment Plant**

Mr. Kalp is working on obtaining costs for demolition of the old plant.

**Miller Hill Pump Failure**

Mr. Kalp echoed Mr. Hines' report on the Miller Hill pump installation.

**DEP Public Water Supply Permit Amendment**

Mr. Kalp will send the certificate of completion to DEP tomorrow.

**DEP Notice of Violation Response**

Mr. Kalp reported that drawings for the check valve repairs are complete. The new valve installation is expected to start on January 20, 2025.

**Reno Water System**

Nothing new to report.

**Washington Crossing Control Valve**

Mr. Kalp survey will be completed next week and is receiving information from suppliers. Permit submission is expected in March 2025.

**Wendy Way Tank – LSA Grant Application Submission**

Mr. Kalp reminded the Authority of the Local Share Account grant application that was submitted on November 13<sup>th</sup>.

6. B. *Water Financial Report*

Total Unrestricted Water Funds Balance is \$762,701. Motion by Mr. Eckel and seconded by Mr. Williams to accept the financial report for December. Motion passed unanimously.

Motion by Mr. Eckel and seconded by Mr. Ellis to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for December	\$ 18,166.67
Dale Woodard Gent Law Firm for Water General Matters	\$ 500.00
Dale Woodard Gent Law Firm for Allegheny Blvd. Waterline Project	\$ 62.50
The EADS Group for GACF 2024 DEP Nov. Consultation	\$ 2,601.00
Anthony Parks for November Meeting	\$ 50.00
The EADS Group for GACF Front Street Waterline Project	\$ 5,422.95
The EADS Group for Allegheny Blvd. Water Line	\$ 6,220.69
The EADS Group for GACF Barrett Flats WTP	\$ 11,388.23
Vincent Excavating & Gravel for Dale Avenue	\$ 632.29
Water Fund Monthly Invoices for Approval	\$ 13,441.82
Totals:	\$ 58,486.15

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 11/01/24, 11/15/24 and 11/29/24

11/30/24 YTD draft budget including a detail of invoices paid and revenue received.

6. C. 2025 Water Operational Budget

Motion by Mr. Leyda and seconded by Mr. Eckel to approve the 2025 Water Operational Budget as presented. The motion passed unanimously.

6. D. Source Water Protection Plan Update

Mr. Dunkle reported that DEP approved the Source Water Protection Plan.

Motion by Mr. Ellis and seconded by Mr. O'Polka to approve the Source Water Protection Plan as presented. The motion passed unanimously.

6. E. Sandycreek Township Intergovernmental Agreement

Mr. Spaid requested to discuss this matter in Executive Session before proceeding with a motion.

Motion by Mr. Eckel and seconded by Mr. Leyda to table voting on the Sandycreek Township Intergovernmental Agreement until after the Executive Session has concluded. The motion passed unanimously.

7. Sewer

8.A. Operations/Project Reports

1. Staff

**Mr. Moore**

- Bar screen flights have been installed
- Testing waste at 80 gallons per minute
- Chlorine dosage vacuum cleaned and inspected
- Received a quote for the RAS and WAS pumps that were damaged and submitted the quote to the insurance company
- Hired a new lab operator
- Received a new locator
- Received new back-up pump for Oak Hill

2. EADS Group

**WWTP**

Mr. Kalp is looking into operational modifications at the Wastewater Treatment Plant before proceeding with the RAS and WAS pumps.

He received pricing for the main gate and roughing screen. These costs have been worked into the 2025 budget.

The plans and design for the emergency generator at the Wastewater Treatment Plant should be completed and ready for bid by mid-April 2025.

**A-108 Phase I Sewer Replacement & CSO Elimination Project**

Mr. Fritz reported that all agreements have been signed by the contractor. There will be PENNVEST items to be voted on at the January meeting.

*7.B. Dale Woodard Gent McFate Law Firm Engagement Letter – A-108 PENNVEST Funding*

Motion by Mr. Eckel and seconded by Mr. Williams to accept the terms of the Engagement Letter presented by Dale Woodard Gent McFate Law Firm for a cost of \$7,000, not to exceed \$8,000. The motion passed unanimously.

*7.C. Sewer Financial Report*

Total Unrestricted Sewer Funds Balance of \$412,490.

Motion by Mr. Eckel and seconded by Mr. Ellis to accept the sewer financial report for December. The motion passed unanimously.

Motion by Mr. Eckel and seconded by Mr. Williams to pay the following bills. The motion passed unanimously.

City of Franklin General Services Fee for December	\$ 18,166.67
Dale Woodard Gent McFate for Sewer General Matters	\$ 150.00
Dale Woodard Gent McFate for A-108 Project	\$ 1,281.75
Dale Woodard Gent McFate for Ewing Properties	\$ 25.00
Anthony Parks for November Meeting	\$ 50.00
The EADS Group for 2024 WWTP Improvement Projects	\$ 1,000.00
The EADS Group for WWTP RAS & WAS Pump Replacement	\$ 1,040.98
Sewer Fund Monthly Invoices for Approval	\$ 15,749.39
Totals:	\$ 37,452.81

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 11/01/24, 11/15/24 & 11/29/24

11/30/24 YTD draft budget including a detail of invoices paid and revenue received.

7.D. 2025 Sewer Operational Budget

Motion by Mr. Leyda and seconded by Mr. O'Polka to approve the 2025 Sewer Operational Budget as presented. The motion passed unanimously.

8. Reports

A. Chair's Report:

Mr. Dunkle extended his gratitude towards Board members and City staff for working together and is hopeful for the future.

B. City Manager's Report

- Mr. Wetzel asked if anyone remembers appointing a Right to Know Officer for the General Authority. Mr. Dunkle does not recall designating one.
  - Motion by Mr. Eckel and seconded by Mr. Ellis to appoint Mr. Wetzel as the General Authority's Right to Know Officer. The motion passed unanimously.
- The Authority agreed to cancel the December 19<sup>th</sup> monthly workshop.
- The City employee Christmas luncheon will be held on December 20<sup>th</sup> from 11 A.M. to 1 P.M. in Suite 204 of the Professional Building.
- Thanked Mr. Dunkle for his hard work and announced Tracy Jamieson's appointment to serve the remainder of Mr. Dunkle's term.

C. Public Utilities Director's Report:

- Recent repairs were completed to the chlorine analyzer at the 9<sup>th</sup> Street Plant. Mr. Hines added that the motherboard failed.

D. Mapping Update:

- Replaced Mr. Hoffman's laptop with a new PC at 3<sup>rd</sup> Street garage. Additional PCs will be upgraded and replaced early next year to comply with security requirements.

E. Solicitor's Report:

- Continuing to work on the Sandycreek Township and Uniontown Heights water agreements for the Allegheny Boulevard and A-108 projects, respectively.
- Requested that the January 2025 agenda included a line item for the Election of Officers after the adoption of the agenda and before the approval of the minutes. The Vice Chairperson will lead the meeting until then.

- Thanked Mr. Dunkle for his service and specifically noted his integrity in maintaining the entire water and sewer system.

9. Executive Session

The Authority entered into Executive Session at 6:41 P.M. Executive Session ended at 7:09 P.M. with no additional action.

Following the Executive Session, the following motion was made:

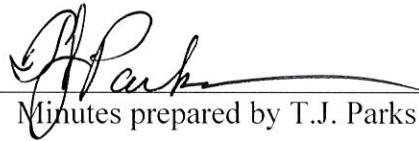
Motion by Mr. Eckel and seconded by Mr. Williams to table voting on the Sandycreek Township Intergovernmental Agreement. The motion passed unanimously.

Meetings

The committee meeting scheduled for December 19, 2024 at 10:00 A.M. is CANCELED. The next regular meeting is January 14, 2025 at 6:00 P.M. at City Hall.

10. Adjournment:

There being no further business, the meeting was adjourned at 7:11 P.M.

  
Minutes prepared by T.J. Parks