

MINUTES OF A REGULAR MEETING OF
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

December 9, 2025

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

John Eckel
Tracy Jamieson
Chad Ellis
Caleb Williams
Peter O'Polka
Fred Leyda

Excused: None

Absent: Jodi Freni

Others in Attendance:

Kurt McFadden, City of Franklin
Clint Hoffman, Water Network Plant
Josh Kalp, The EADS Group
Brian Ricella, The EADS Group
Brian Spaid, Dale Woodard Gent McFate
James Wetzel, City Manager
Harmony Motter, Deputy Manager
Michael Gorman, City of Franklin
Mike Moore, Waste Water Treatment Plant
T.J. Parks, Recording Secretary
Helen Fielding, The Derrick

3. Adoption of Agenda

Resolution No. 164 – Motion by Mr. O’Polka and seconded by Mr. Ellis to accept the agenda as presented. Motion passed unanimously.

4. Approval of Minutes

Resolution No. 165 – Motion by Mrs. Jamieson and seconded by Mr. Ellis to approve the minutes of November 11 as presented. Motion passed unanimously.

5. Citizens’ Inquiries – None

6. Water

6.A. Operations/Project Reports

1. Staff Updates

Mr. McFadden

- Moody’s successfully completed repair work on well no. 4.

Mr. Hoffman

- Fixing various leaks
- Water valved off at Buffalo and 14th Streets as water was affecting Mortimers’ work
- Water leak at the Joy building on Saturday. Mr. Hoffman explained the issue to the owners and how to shut off water in the building if further issues arise.
- Ordering pipe for the Maple Street project in 2026 as the cost of pipe is currently down

2. EADS Group

Front Street Waterline and Allegheny Boulevard Waterline

Mr. Kalp stated that the project is complete but he is still waiting for the as-built drawings. Terra Works’ contract is fully closed out, but Wilson Excavating’s contract still needs to be closed. Mr. Kalp presented deduct Change Order No. 3 for Terra Works’ contract (Contract W05-21) in the amount of \$7,401 which includes quantity adjustments based on installed quantities during construction and contract duration adjustment based on actual durations.

Resolution No. 166 – Motion by Mrs. Jamieson and seconded by Mr. Ellis to accept deduct Change Order No. 3 for Contract W05-21 in the amount of \$47,471 as presented. The motion passed unanimously.

Mr. Kalp then presented deduct Change Order No. 2 for Wilson Excavating's contract (Contract W06-21) in the amount of \$121,546.90, also for quantity and contract duration adjustments.

Resolution No. 167 – Motion by Mrs. Jamieson and seconded by Mr. Ellis to accept deduct Change Order No. 2 for Contract W06-21 in the amount of \$121,546.90 as presented. The motion passed unanimously.

Mr. Kalp presented PENNVEST Payment Requisition No. 9 in the amount of \$165,195.95 which consists of Engineering costs of \$5,335.40, Terra Works Payment Application No. 7 in the amount of \$75,791.60, and Wilson Excavating Payment Application No. 5 in the amount of \$84,068.95.

Resolution No. 168 – Motion by Mr. Ellis and seconded by Mr. Williams to accept PENNVEST Payment Requisition No. 9 in the amount of \$165,195.95 as presented. The motion passed unanimously.

Dam Removal

Mr. Kalp met with Baron Environmental and expects to receive a quote within the next couple of weeks.

Barrett Flats Water Treatment Plant

Mr. Kalp announced that there was a minor comment to be addressed on the Public Water Supply permit. He expects to be able to submit a PENNVEST application close to the beginning of 2026.

Washington Crossing Control Valve

Mr. Kalp did not have anything new to report.

Water Miscellaneous

- **Wendy Way Tank** – Mr. Kalp had nothing new to report.
- **PA Small Water and Sewer Program Grant (City Pressure District Control Valve)** – Mr. Kalp had nothing new to report.
- **Lead and Copper Service Line Inventories** – Mr. Ricella stated that the inventories are completed for the year and all information was submitted to DEP in November. DEP will issue a certificate to be signed in 2026.

- **PennDOT Utility Reimbursement Agreement (Water)** – Mr. Ricella presented PennDOT Utility Relocation Reimbursement Agreement in the amount of \$55,456 which includes the costs of engineering, materials, and installation. The Authority will be responsible for half of that amount - \$27,728.
 - **Resolution No. 169** – Motion by Mrs. Jamieson and seconded by Mr. Ellis to accept the PennDOT Utility Relocation Reimbursement Agreement in the amount of \$55,456 as presented. The motion passed unanimously.

6. B. *Water Financial Report*

Total Unrestricted Water Funds Balance is \$819,319.

Resolution No. 170 – Motion by Mr. O’Polka and seconded by Mr. Ellis to accept the financial report for December. Motion passed unanimously.

Resolution No. 171 – Motion by Mrs. Jamieson and seconded by Mr. Ellis to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for December	\$ 18,166.67
Dale Woodard Gent Law Firm for Water General Matters	\$ 12.50
Dale Woodard Gent Law Firm for Water Treatment Plant Project	\$ 25.00
Dale Woodard Gent Law Firm for Washinton Crossing Control Valve Project	\$ 332.50
The EADS Group for 2025 Engineering	\$ 4,236.80
The EADS Group for 2025 Engineering	\$ 432.00
Anthony Parks for November Meeting	\$ 50.00
The EADS Group for Barrett Flats WTP	\$ 6,078.75
Wilson Excavating & Utility Construction for GACF Allegheny Blvd. Waterline Project	\$ 84,068.95

The EADS Group for Allegheny Blvd. Waterline Project	\$ 5,335.40
The EADS Group for Washington Crossing Control Valve	\$ 485.14
Terra Works for GACF Front Street Waterline Project	\$ 75,791.60
Water Fund Monthly Invoices for Approval	\$ 20,469.45
Totals:	\$ 215,484.76

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 11/14/2025 & 11/28/2025

11/30/2025 YTD draft budget including a detail of invoices paid and revenue received.

6. C. 2026 Water Operational Budget

Mr. Eckel announced that the Authority decided to change the rate increase from \$2 to \$1 for flat rate customers and 2% increase for metered customers.

Resolution No. 172 – Motion by Mrs. Jamieson and seconded by Mr. Ellis to accept the \$1 per month for flat rate customers and 2% increase for metered customers in 2026 as presented. The motion passed unanimously.

6. D. Water Capital Budget

Resolution No. 173 – Motion by Mrs. Jamieson and seconded by Mr. Leyda to accept the 2026 Water Capital Budget as presented. The motion passed unanimously.

7. Sewer

7.A. Operations/Project Reports

1. Staff

Mr. Kalp (on behalf of Mr. Bell)

- Submitting samples for NPDES Permit. No issues so far
- Spatz Mechanical replaced a suction line on one of the storm pumps on December 4th
- Summit is scheduled to start SCADA upgrades on January 12th

Mr. Moore

- Looked at loader in Clarion and feels it would be a good asset for the plant

2. EADS Group

WWTP Emergency Generator

Mr. Kalp reported that concrete was poured improperly, which may delay delivery of the generator in January. A third-party tester was not present. Mr. Kalp will inspect the work periodically to ensure that it is poured correctly. In regard to adding steps or an access road, Mr. Kalp spoke with DCED to see if it was allowed under the grant agreement which states that only the generator is part of the contract. DCED provided an amendment. The Authority collectively opted to add an access road instead of the steps as it would be more useful to get equipment to the generator and provide additional equipment parking.

Mr. Kalp provided Engineering Amendment No. 1 in the amount of \$21,000 for the additional engineering services associated with the access road.

Resolution No. 174 – Motion by Mr. Ellis and seconded by Mrs. Jamieson to accept Engineering Amendment No. 1 in the amount of \$21,000. The motion passed unanimously.

Mr. Kalp also presented Right Electric Payment Request No. 3 in the amount of \$9,895.22 for approval.

Resolution No. 175 – Motion by Mr. Ellis and seconded by Mr. Williams to accept Payment Request No. 3 in the amount of \$9,895.22 as presented. The motion passed unanimously.

Miscellaneous

- **WWTP Improvements** – Nothing further to report.
- **Approve – EADS Engineering Agreement for WWTP NPDES Permit Resubmission - \$10,000** – Mr. Kalp stated that the application cannot be submitted until all of the testing is completed.
- **PennDOT Utility Reimbursement Agreement (Sewer)** – Mr. Ricella presented PennDOT Utility Relocation Reimbursement Agreement in the amount of \$46,300 which includes manhole adjustments and manhole rebuilds. The Authority will be responsible for half of that amount - \$23,150.
 - **Resolution No. 176** – Motion by Mrs. Jamieson and seconded by Mr. Ellis to accept the PennDOT Utility Relocation Reimbursement

Agreement in the amount of \$46,300 as presented. The motion passed unanimously.

A-108 Phase I Sewer Replacement & CSO Elimination Project

Mr. Ricella advised that a time extension will most likely be requested within the next couple of months. Bison Construction is currently working on mainlines and laterals on Pacific and Orchard Streets. Mortimer Excavating is working on Buffalo Street near 14th and 15th Streets. Guyer Brothers will investigate the 1200 block of Liberty Street so excavation can occur in spring of 2026.

Mr. Ricella presented Payment Application No. 10 for construction costs in the amount of \$428,372.10, which consists of Bison Construction's Payment Application No. 9 in the amount of \$238,150.80 and Mortimer Excavating's Payment Application No. 8 in the amount of \$190,221.30.

Resolution No. 177 – Motion by Mr. O'Polka and seconded by Mr. Williams to accept construction Payment Application No. 10 in the amount of \$428,372.10 as presented. The motion passed unanimously.

Mr. Ricella presented Payment Application No. 10 for engineering costs in the amount of \$46,355.75. He added that they will be reducing the number of inspectors for the project down to two (2).

Resolution No. 178 – Motion by Mr. Williams and seconded by Mr. Ellis to accept engineering Payment Application No. 10 in the amount of \$46,355.75 as presented. The motion passed unanimously.

7.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of \$1,265,116.

Resolution No. 179 – Motion by Mr. Ellis and seconded by Mrs. Jamieson to accept the sewer financial report for November. The motion passed unanimously.

Resolution No. 180 – Motion by Mrs. Jamieson and seconded by Mr. Williams to pay the following bills. The motion passed unanimously.

City of Franklin General Services Fee for December	\$ 18,166.67
Dale Woodard Gent McFate for Sewer General Matters	\$ 50.00
The EADS Group for 2025 Engineering	\$ 4,236.80
The EADS Group for 2025 Engineering	\$ 1,922.55

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Anthony Parks for November Meeting	\$ 50.00
The EADS Group for CSO Flow Monitoring – October 2025	\$ 3,875.00
The EADS Group for WWTP Emergency Generator	\$ 2,347.50
The EADS Group for A-108 Planning S03-21	\$ 46,355.75
Right Electric, Inc. for Standby Generator Project	\$ 9,895.22
Mortimer’s Excavating for A-108 CSO Elimination Project, Phase I	\$ 190,221.30
Bison Construction, Inc. 2023-S-01 CSO Elimination Project	\$ 238,150.80
First National Bank for Loan #44513070 Payoff	\$ 405,607.99
First National Bank for Loan #44132485	\$ 733,888.51
Sewer Fund Monthly Invoices for Approval	\$ 21,326.39
Totals:	\$ 1,674,094.48

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 11/14/2025 & 11/28/2025

11/30/2025 YTD draft budget including a detail of invoices paid and revenue received.

7.C. 2026 Sewer Operational Budget

Mr. Eckel informed that the budget calls for a \$3 increase for flat rate customers and a 4% increase for metered customers.

Resolution No. 181 – Motion by Mrs. Jamieson and seconded by Mr. Ellis to approve the \$3 increase for flat rate customers and 4% increase for metered customers in 2026 as presented. The motion passed unanimously.

7.D. 2026 Sewer Capital Budget

Resolution No. 182 – Motion by Mrs. Jamieson and seconded by Mr. Ellis to approve the 2026 Sewer Capital Budget as presented. The motion passed unanimously.

8. Reports

A. Chair's Report:

Mr. Eckel had nothing to report.

B. City Manager's Report

- Invoices totaling \$41,379.06 were submitted to the insurance company for restoration work associated with the sewer back up at 347 Crestview Drive.
- Reminded of the City Christmas Party this Friday from 11 A.M. – 1 P.M. at City Hall.
- The Authority decided to cancel the December committee meeting.

C. Public Utilities Director's Report:

- Working with PA Rural Water on the Risk and Resilience Plan updates.

D. Mapping Update:

- Working on paperwork to CISA for cybersecurity audit

E. Solicitor's Report:

Mr. Spaid had nothing to report.

9. Executive Session

No Executive Session needed.

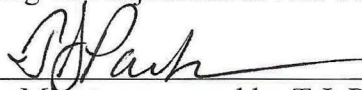
Meetings

The committee meeting scheduled for December 18, 2025 at 10:00 A.M. – **Cancelled**

The next regular meeting is January 13, 2026 at 6:00 P.M. at City Hall.

10. Adjournment:

There being no further business, the meeting was adjourned at 7:13 P.M.



Minutes prepared by T.J. Parks