

MINUTES OF A REGULAR MEETING OF
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

March 14, 2023

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

Timothy Dunkle
John Eckel
Fred Leyda
Caleb Williams
Chad Ellis
Peter O'Polka
Jody Freni

Absent:

None

Others in Attendance:

James M. Greenfield, Authority Solicitor
Jim Wetzel, Fire Chief
Kurt McFadden, City of Franklin
Scott Stoltenburg, Water Network
Devin Hines, Water Treatment Plants
Kyle Fritz, The EADS Group
Michael Gorman, Tech Resources Coordinator
Tracy Jamieson, City of Franklin
Glenn Brown, Wastewater Treatment Plant
Mike Moore, Wastewater Network
T.J. Parks, Recording Secretary
Helen Fielding, The Derrick
Brian Spaid, Dale Woodard Gent McFate
Alex Spaid, Dale Woodard Gent McFate

3. Adoption of Agenda

Motion by Mr. Eckel and seconded by Mr. Williams to adopt the agenda, as presented. Motion passed unanimously.

4. Approval of Minutes

Motion by Mr. Eckel and seconded by Mr. Leyda to approve the minutes of February 14, 2023.

5. Citizens' Inquiries – None

6. Water

6.A. Operations/Project Reports

1. Staff

Mr. Hines had nothing to report.

Mr. Stoltenberg reported on the following:

- Main line and service line leaks.
- Most of the parts are in for Evergreen Drive and Cedar Street Projects, except for the 12" pipe for Evergreen
- Leaking valve and broken hub on Grant Street was fixed

2. EADS Group

PennVest Legacy Waterline Project

Mr. Fritz reported that all the work outlined in Change Order 2, as described in the Authority's November minutes, is expected to be complete by spring of 2023.

Front Street Waterline

Mr. Fritz stated that the final designs are complete and can be bid out, depending on funding and PennDOT's schedule for re-paving Front St. The current cost estimate for the project is updated to \$1,450,000. The Highway Occupancy and ES Permits have been approved.

Allegheny Boulevard Waterline

Mr. Fritz informed that the ES permit has been approved and that the Highway Occupancy Permit approval is to be issued upon PennDOT's completion of the trail project. Environmental requirements are being incorporated into the design plan. Bidding is dependent upon PennDOT's schedule. Easement acquisition is on-going.

15th Street Pump Station & Miller Hill Waterline

Mr. Fritz reported that Terra Works has completed the waterline work from the pump station up to Big Oak Drive. Terra Works may be back to install communications poles, coordinate electric service and pour the foundation.

Mr. Fritz said that Mortimer’s is expected to start moving their equipment on or close to the work site next week and start digging where Continental left off. Mortimer’s will coordinate with Mr. Stoltenberg when water will need to be shut off so they can notify residents.

Misc. Water Items

Mr. Fritz is working with Mrs. Jamieson on some additional information that was requested following the submission of the Pennsylvania Small Water Grant and the H2O Grant.

6. B. Water Financial Report

Total Unrestricted Water Funds Balance is \$256,412. Motion by Mr. Eckel and seconded by Mr. Freni to accept the financial report for February. Motion passed unanimously.

Motion by Mr. Williams and seconded by Mr. Eckel to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for January	\$ 18,166.67
Dale Woodard Gent Law Firm for Water General Matters	\$ 200.00
Dale Woodard Gent Law Firm for Allegheny Boulevard Waterline Project	\$ 60.00
Dale Woodard Gent Law Firm for Warranty Dispute	\$ 105.00
The EADS Group for 2023 Engineering	\$ 3,536.63
Anthony Parks for February meeting	\$ 50.00
The EADS Group for 15 th Street Pump Station	\$ 9,119.49
The EADS Group for GACF Front St. Water Line	\$ 12,950.00

The EADS Group for GACF Allegheny Blvd. Water Line	\$ 5,107.06
Water Fund Monthly Invoices for Approval	\$ 40,123.12
Totals:	\$ 89,417.97

Additional items to be reviewed:

- Pre-approved invoice and payroll reimbursements to General Fund
- Pre-approved payroll for 2/10/23 and 2/24/23
- 2/28/23 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

7.A. Operations/Project Reports

1. Staff

Mr. Brown reported on the following:

- He was contacted by the insurance company adjuster, who was requesting additional information about the stolen trailer that was taken from the storage yard.
- Summit is still battling with Micromod, but Mr. Kalp has been in contact with another company that may be more reliable.
- Still waiting to hear when the waterback will be installed.
- Received a quote from Reeves Information Technology, Inc. for five (5) security cameras and appurtenances in the amount of \$1,327.00. Board members agreed with authorization to proceed with the purchase.

Mr. Moore reported that the excavator and the gator needed some repairs and have been fixed.

2. EADS Group

15th Street CSO Project Update

Mr. Fritz reported that the remaining warranty items are expected to be completed in the spring of 2023.

WWTP

Mr. Fritz stated that the shipment date for the influent pumps is scheduled for March 27, 2023 and they are scheduled to be installed in August when the flow levels are typically low. The water back will be installed by CS&E at a date that has not been scheduled yet. The 2022 Chapter 94 report and CSO supplement have been completed and all of the numbers are in line with where they should be, including the capture rate that stood at 88.9%.

A-108 Phase I Sewer Replacement & CSO Elimination Project

Mr. Fritz reported that the preliminary drawings have been prepared and were submitted to the City and the Authority for review. The drawings differentiate between what is open cut and what is trenchless to show the impact the work will have on the affected streets. EADS was able to reduce the amount of pipe required from 70,000 feet to 60,000 by running pipe down the middle of the street instead of each side of the street. With this design change, 65% of the work will be open cut and 35% will be trenchless. The timeline indicates that the preliminary permitting applications will be submitted in the spring, while the environmental permits and clearances continue to be requested. To date, the current cost estimate for the project is \$16.5 million.

2.a. Consider Proposals for Interceptor Cleaning

Mr. Fritz reported that he received two quotes for the next round of cleaning of the interceptor, one from USG and the other from Snyder Environmental Services. USG's quote came in about \$6,000 cheaper per week for a total of \$249,850.

Motion by Mr. Eckel and seconded by Mr. Ellis to approve the proposal by USG to perform the interceptor cleaning and televising for \$249,850. The motion passed unanimously.

7.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of (\$119,589).

Motion by Mr. Eckel and seconded by Mr. Williams to accept the sewer financial report. The motion passed unanimously. Mrs. Jamieson added that there was not enough money in the Metered Sales account to fully cover the \$50,000 reimbursement to Quality Inn (see minutes from February 14, 2023), so Mrs. Motter drew from the Emergency Reserve, which she will reimburse when there are adequate funds in the Metered Sales account.

Motion by Mr. Williams and seconded by Mr. Freni to pay the following bills. The motion passed unanimously.

City of Franklin General Services Fee for January	\$ 18,166.67
Dale Woodard Gent McFate for Sewer General Matters	\$ 300.00

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Dale Woodard Gent McFate for Uniontown Heights	\$ 760.00
The EADS Group for 2023 Engineering	\$ 987.30
The EADS Group for Chapter 94 Report	\$ 2,529.83
Anthony Parks for February meeting	\$ 50.00
Terra Works for Center and Erie St. Sewer Line Emergency	\$ 4,274.55
The EADS Group for Flow Monitoring 5 CSO Sites – February Services	\$ 3,875.00
The EADS Group for A-108 Planning S03-21	\$ 25,486.35
Sewer Fund Monthly Invoices for Approval	\$ 8,002.91
Totals:	\$ 64,432.61

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 2/10/23, 2/24/23

2/28/23 YTD draft budget including a detail of invoices paid and revenue received.

8. Reports

A. Chair's Report

Mr. Dunkle announced a meeting on Monday, March 27, 2023 at 6 PM to review the proposed Sewer Regulations.

Mr. Eckel requested a meeting in April to take place at the Professional Building as a follow up on the Waterline Committee's reports. A doodle poll will be taken to determine the best date.

B. City Manager's Report

Mrs. Jamieson reported to the insurance agency that the Authority would like to cancel the flood insurance for the 9th Street plant. She needed to confirm that there were no liens or loans on the property, which the Authority's Solicitor confirmed there were not.

She has since received a similar flood insurance bill for the Waste Water Treatment Plant. It was the Authority's consensus to cancel this plan as well.

If the Authority is awarded any of the monies applied for through the Local Share Grant and the H2O Grant, it is recommended that the Authority request a loan through the Venango County Infrastructure Bank to use as matching funds. Pre-applications are due to the Land Bank by March 28 at 4 PM. Mrs. Jamieson asked for a tentative resolution to submit a loan application to the Venango County Infrastructure Bank under the condition that the Authority is awarded the grant.

Motion by Mr. Ellis and seconded by Mr. Eckel to authorize the submission of a loan request, on behalf of the Authority, to the Venango County Infrastructure Bank for funds to be applied as matching funds in the event of an award of the H2O Grant for the Barrett Flats Water Treatment Plant, and the Local Share Grant for the Allegheny Boulevard Waterline Replacement Project and/or the Front Street Waterline Replacement Project. The motion passed unanimously.

C. Public Utilities Director's Report:

Mr. McFadden reported that Shingledecker's Welding's work on the floor drain is almost complete at 3rd Street.

There will be a PA One Call meeting this Thursday at 10 A.M. regarding the Multi-Modal Trail project to go along Route 8, next overtop the Authority's existing water main.

He is still anticipating the new dump truck to be ready the first part of April.

D. Mapping Update:

Mr. Gorman is working on finishing the CCRs and corrections to the waterline inventory information.

Reported that the wiring for the cameras at the Wastewater Treatment Plant's storage yard is in place and awaiting the cameras.

E. Solicitor's Report:

Mr. Greenfield has an Easement Agreement for the Allegheny Boulevard project that will need signed after the meeting.

Requested an Executive Session to discuss potential litigation.

9. Executive Session

Mr. Dunkle asked to enter into Executive Session at 6:48 P.M, which concluded at 7:18 P.M.

Meetings

The next committee meeting is March 23, 2023 at 10:00 A.M.

The next regular meeting is April 11, 2023 at 6:00 P.M. at City Hall.

10. Adjournment:

Motion by Mr. Eckel and seconded by Mr. Ellis to adjourn the meeting at 7:18 P.M. Motion passed unanimously.



Minutes prepared by T.J. Parks