

MINUTES OF A REGULAR MEETING OF
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

July 16, 2024

1. Call to Order

The meeting was called to order at 7:15 p.m.

2. Roll Call

Members in Attendance:

Fred Leyda
Caleb Williams
Timothy Dunkle
Chad Ellis
Peter O'Polka

Excused:

John Eckel
Jody Freni

Others in Attendance:

Josh Kalp, The EADS Group
James Wetzel, City of Franklin
Glenn Brown, Water Treatment Plant
Brian Spaid, Dale Woodard Gent McFate
T.J. Parks, Recording Secretary
Helen Fielding, The Derrick

3. Adoption of Agenda

Motion by Mr. Williams and seconded by Mr. Ellis to adopt the agenda as presented. The motion passed unanimously.

4. Approval of Minutes

Mr. Dunkle advised that the word, “jet” should be added to the third bulleted item page 5 under Mr. Brown’s report.

Motion by Mr. Williams and seconded by Mr. Ellis to approve the minutes of June 11, 2024 as corrected. The motion passed unanimously.

5. Approval – Financial Statements of MaherDuessel Audit

Motion by Mr. Ellis and seconded by Mr. O’Polka to accept the audit as presented. The motion passed unanimously.

6. Water

6.A. EADS Group

15th Street Pump Station

Mr. Kalp presented the following for approval: Change Order No. 3 (Final), which decreases the final contract amount by \$1,178.68; Terra Works Payment Application No. 6 (Final) in the amount of \$47,735.84; and Certificate of Substantial Completion dated June 7, 2024.

Motion by Mr. Ellis and seconded by Mr. Williams to approve Change Order No. 3 in the amount of (\$1,178.68) as presented. The motion passed unanimously.

Motion by Mr. Williams and seconded by Mr. Ellis to approve Payment Application No. 6 in the amount of \$47,735.84 as presented. The motion passed unanimously.

Motion by Mr. Leyda and seconded by Mr. Williams to accept the Certificate of Substantial Completion dated June 7, 2024 as presented. The motion passed unanimously.

6. B. *Water Financial Report*

Total Unrestricted Water Funds Balance is \$650,750. Motion by Mr. Williams and seconded by Mr. Ellis to accept the financial report for June. Motion passed unanimously.

Motion by Mr. O’Polka and seconded by Mr. Ellis to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for July	\$ 18,166.67
2023 General Services Fee Reconciliation Adjustment	\$ 3,053.03
Dale Woodard Gent Law Firm for Water General Matters	\$ 250.00
Dale Woodard Gent Law Firm for Water Agreement (Aqua PA)	\$ 365.00
The EADS Group for 2024 Engineering	\$ 1,137.63
Anthony Parks for June Meeting	\$ 50.00
Terra Works for 15 th Street Pump Station Replacement	\$ 47,735.84
The EADS Group for Allegheny Blvd. Water Line	\$ 9,057.82
IA Construction for Bell Ave.	\$ 1,441.92
IA Construction for Bell Ave.	\$ 1,376.86
IA Construction for Bell Ave.	\$ 2,079.36
Vincent Excavating & Gravel	\$ 2,358.31
Cooperstown Sand and Gravel for Woodland Drive	\$ 762.14
IA Construction for Bell Ave., Woodland Drive and Wintergreen Drive	\$ 33,978.70
Water Fund Monthly Invoices for Approval	\$ 51,869.06

Totals:	\$ 172,920.20
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Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 6/14/24 and 6/28/24

6/30/24 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

7.A. Operations/Project Reports

WWTP

Mr. Kalp presented Payment Application No. 1 in the amount of \$116,662.50, Change Order No. 1 in the amount of \$31,901.70, and approval to issue substantial completion to CWM Environment for the Sludge Removal project.

Motion by Mr. O'Polka and seconded by Mr. Leyda to accept Payment Application No. 1 in the amount of \$116,662.50 as presented. The motion passed unanimously.

Motion by Mr. Williams and seconded by Mr. O'Polka to accept Change Order No. 1 in the amount of \$31,901.70 as presented. The motion passed unanimously.

Motion by Mr. Ellis and seconded by Mr. Williams to accept Payment Application No. 2 in the amount of \$44,864.20 as presented. The motion passed unanimously.

Mr. Kalp then discussed the issuance of Substantial Completion. There continues to be mechanical issues to the sludge removal system caused by septic haulers filling the tank with debris. Mr. Kalp recommended tabling the decision to issue Substantial Completion until the Authority can decide on an alternate solution. Several ideas were discussed.

Motion by Mr. O'Polka and seconded by Mr. Leyda to table issuing the Certificate of Substantial Completion to CWM Environmental. The motion passed unanimously.

8.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of \$(484,538).

Motion by Mr. O'Polka and seconded by Mr. Williams to accept the sewer financial report for July. The motion passed unanimously.

Motion by Mr. Williams and seconded by Mr. Ellis to pay the following bills. The motion passed unanimously.

General Authority Minutes
July 16, 2024

City of Franklin General Services Fee for July	\$ 18,166.67
2023 General Services Fee Reconciliation	\$ 2,904.18
Dale Woodard Gent McFate for Sewer General Matters	\$ 332.50
Dale Woodard Gent McFate for A-108 Project	\$ 736.76
The EADS Group for 2024 Engineering	\$ 3,178.50
Anthony Parks for June Meeting	\$ 50.00
The EADS Group for CSO Flow Monitoring	\$ 3,875.00
The EADS Group for WWTP Improvements Project S02-24A	\$ 2,769.75
The EADS Group for WWTP RAS & WAS Pump Replacement	\$ 880.00
The EADS Group for A-108 Planning S03-21	\$ 9,033.00
Sewer Fund Monthly Invoices for Approval	\$ 13,021.83
Totals:	\$ 49,139.83

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 6/14/24 & 6/28/24

6/30/24 YTD draft budget including a detail of invoices paid and revenue received.

9. Reports

A. Chair's Report:

None

B. City Manager's Report

Motion by Mr. O'Polka and second by Mr. Ellis to approve the laydown agreement to allow Wilson Excavating to store sand, gravel and equipment at the impound lot in exchange for 2-A limestone. The motion passed unanimously.

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Motion by Mr. Ellis and seconded by Mr. Williams to engage with Davy Gas for the feasibility study grant opportunity. The motion passed unanimously.

Motion by Mr. Williams and seconded by Mr. Ellis to approve the PFAS fee agreement of 22% with the Law Offices of Environmental Litigation Group, P.C. The motion passed unanimously.

Mr. Wetzel stated that the Authority's insurance company has agreed to pay the damages at the residence of 448 Gurney Road. He then asked the Authority if they would like him to proceed with submitting a claim for damages caused by a power outage at the Wastewater Treatment Plant, estimated at \$15,000 - \$16,000. The Authority approved proceeding with an insurance claim.

Motion by Mr. O'Polka and seconded by Mr. Leyda to relocate the General Authority meetings to the Professional Building at 150 Prospect Avenue, suite 204 for the remainder of the 2024. The motion passed unanimously.

C. Public Utilities Director's Report:

None

D. Mapping Update:

None

E. Solicitor's Report:

None

9. Executive Session

None

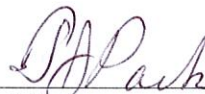
Meetings

The next committee meeting has been cancelled.

The next regular meeting is August 13, 2024 at 6:00 P.M. at 150 Prospect Avenue.

10. Adjournment:

There being no further business, the meeting was adjourned at 8:06 P.M.



Minutes prepared by T.J. Parks