

MINUTES OF A REGULAR MEETING OF
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

June 11, 2024

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

John Eckel
Fred Leyda
Caleb Williams
Timothy Dunkle
Peter O'Polka
Jody Freni

Excused:

Chad Ellis

Others in Attendance:

Kurt McFadden, City of Franklin
Devin Hines, Water Treatment Plant
Clint Hoffman, Water Network
Harmony Motter, City of Franklin
Kyle Fritz, The EADS Group
Josh Kalp, The EADS Group
James Wetzel, City of Franklin
Glenn Brown, Water Treatment Plant
Brian Spaid, Dale Woodard Gent McFate
Alex Spaid, Dale Woodard Gent McFate
T.J. Parks, Recording Secretary
Helen Fielding, The Derrick
Donna Fletcher, 827 Elk Street
Michael Gorman, Tech Resources Assistant
Karen Wenner, City of Franklin Housing Authority
Bessie Rankin, City of Franklin Housing Authority

3. Adoption of Agenda

Motion by Mr. Eckel and seconded by Mr. Williams to adopt the agenda as presented. Motion passed unanimously.

4. Approval of Minutes

Mr. Eckle noted that Penn State Behrend was misspelled on page 9.

Motion by Mr. Eckel and seconded by Mr. O'Polka to approve the minutes of May 14, 2024 as corrected. Motion passed unanimously.

5. Citizens' Inquiries –

Karen Wenner, director of the Franklin Housing Authority, discussed complications that arose prior to the installation of a water softening system and stacked shutoff valves at 1212 Chestnut Street. The water was unable to be properly shut off by the contractor due to excessive sludge buildup in the valve out in the street, which then worked its way into the building through kitchen and bathroom faucets despite flushing it. Ms. Wenner requested restitution for the costs incurred to date in the amount of \$1,870.34. She added that there is an anticipated cost of approximately \$1,935.40 to be incurred.

Mr. Dunkle advised that it is not the Authority's custom to reimburse residents for sludge build up in their water lines; however consideration will be given. A formal decision will be provided at the July meeting.

6. Water

6.A. Operations/Project Reports

1. Staff Updates

Mr. Hines

- Terra Works capped old line at 15th Street booster station.
- Well 3 cleaning at 9th Street plant is completed. A new pump was installed.
- DEP inspection is scheduled for July 16, 2024.
- Also during the week of July 16th will be the three (3) year inspection for the startup tanks.

Mr. Hoffman

- The waterlines for the Franklin Heights areas are complete. IA Construction started to dig the ditch lines, as discussed at last month's meeting.
- Mr. Hoffman and the Authority discussed various options for replacing the waterlines around the County's Human Services parking lot prior to repairing the asphalt.
 - Motion by Mr. Eckel and seconded by Mr. Leyda to install the waterline as indicated by the red line on the map filed with the minutes and tie into the existing 4-inch line at a cost not to exceed \$30,000. The motion passed unanimously.
 - Mr. Spaid indicated that he will look into an existing easement for the property.

2. *EADS Group*

Front Street Waterline and Allegheny Boulevard Waterline

Mr. Kalp stated that M&B Services has not submitted their consent form. As a result, PENNVEST was notified of potential delays.

Dam Removal

Mr. Kalp indicated his intent to submit a Growing Greener Plus Grant application will be submitted on June 21, 2024. The application requires a Funding Commitment Letter, Worker Protection Form and Landowner Letter of Commitment, which Mr. Kalp presented for the Authority's approval.

Motion by Mr. Williams and seconded by Mr. Eckel to approve the Funding Commitment Letter, the Worker Protection Form and the Landowner Letter of Commitment as presented. The motion passed unanimously.

Reno Water System

This matter will be discussed further in Executive Session.

Barretts Flats Water Treatment Plant

Mr. Kalp announced that a survey of the property is scheduled at the beginning of July. He hopes to submit the PENNVEST application for the new water treatment plant by the August 2026 deadline.

15th Street Pump Station

Mr. Fritz updated on the status of the demo for the old pump station that began last month. Substantial completion is scheduled to be submitted to the Authority for the July meeting.

In an unrelated matter, Mr. Fritz discussed the current status of the lead and copper pipe inventory. 529 out of 4,200 public waterlines have been inventoried so far. 129 out of 4,200 of private lines have been inventoried. The deadline for the inventory is October 2024. He recommended sending notices to property owners asking if they know what type of lines they have in their house and submit the feedback.

6. B. Water Financial Report

Total Unrestricted Water Funds Balance is \$528,941. Motion by Mr. Eckel and seconded by Mr. O’Polka to accept the financial report for June. Motion passed unanimously.

Motion by Mr. Freni and seconded by Mr. Leyda to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for June	\$ 18,166.67
Dale Woodard Gent Law Firm for Water General Matters	\$ 232.50
Dale Woodard Gent Law Firm for Third Street Reservoir Mitigation Project	\$ 62.50
The EADS Group for 2024 Engineering	\$ 1,858.58
Anthony Parks for May Meeting	\$ 50.00
The EADS Group for GACF Allegheny Blvd. Water Line	\$ 230.10
Franklin Concrete Products for Woodland Drive	\$ 230.00
Franklin Concrete Products for Woodland Drive	\$ 230.00
Cooperstown Sand and Gravel for Woodland Drive	\$ 762.14
Water Fund Monthly Invoices for Approval	\$ 31,726.35
Totals:	\$ 53,548.84

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 5/3/24, 5/17/24 and 5/31/24

5/31/24 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

8.A. Operations/Project Reports

1. Staff

Mr. Brown

- Still waiting for a SCADA controller to be rebuilt and a level sensor for the 2 million gallon holding tank.
- Digester contractor removed approximately 80,000 gallons from the tank
- Mr. Moore and his crew have been putting the new sewer to good use and raised a manhole in Oak Hill.

Mr. Wetzel

448 Gurney Road sewer backup – the insurance claim has been submitted. Mr. Wetzel and Mr. Moore worked with the adjuster to answer additional questions and submitted a quote from ServePro for \$13,000. The insurance company approved the claim and assessed a total loss of \$20,000.

2. EADS Group

WWTP

Mr. Kalp is waiting for more information from RAS and WAS pump manufacturers on pump recommendations.

CWM Environmental was awarded the Sludge Removal project. They began mobilizing on May 28, 2024.

A COSTARS quote is anticipated for the replacement of the main gate, the actuary, chain and rake on the influence screen, and the chain and rake on the roughing screen.

Survey for the placement of the Wastewater Treatment Plant's emergency generator is anticipated for early July.

The EADS Group will be conducting an on-site meeting for the FKL Development Evaluation project in the near future.

A-108 Phase I Sewer Replacement & CSO Elimination Project

Mr. Fritz reported that the Part II permit was approved on May 8, 2024 and the PENNVEST application was resubmitted on May 21, 2024. It was advised that there will be a split application to separate engineering and design costs from construction costs. Both railroad crossings have been approved and agreements were signed. The detour drawings to show truck turning radius on/off of Atlantic Avenue, as required for the Highway Occupancy Permit, have been revised. EADS is working with Franklin Industries to coordinate their truck traffic, as well as submitted water system information to PENNDOT to coordinate with the Betterment Project. National Fuel announced plans for a project within the work zone that will require coordination as well.

The Alliance Church at 12th and Otter Streets wants to have their property surveyed before they commit to the proposed easement agreement.

7.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of \$(415,342).

Motion by Mr. Eckel and seconded by Mr. Williams to accept the sewer financial report for June. The motion passed unanimously.

Motion by Mr. Williams and seconded by Mr. Leyda to pay the following bills. The motion passed unanimously.

City of Franklin General Services Fee for June	\$ 18,166.67
Dale Woodard Gent McFate for Sewer General Matters	\$ 400.00
Dale Woodard Gent McFate for A-108 Project	\$ 870.98
The EADS Group for 2024 Engineering	\$ 3,384.00
Anthony Parks for May Meeting	\$ 50.00
The EADS Group for CSO Flow Monitoring	\$ 3,875.00
The EADS Group for WWTP Improvements Project S02-24A	\$ 7,500.00
The EADS Group for WWTP RAS & WAS Pump Replacement	\$ 415.60
The EADS Group for A-108 Planning S03-21	\$ 32,114.05

Sewer Fund Monthly Invoices for Approval	\$ 50,876.19
Totals:	\$ 117,652.49

Additional items to be reviewed:

- Pre-approved invoice and payroll reimbursements to General Fund
- Pre-approved payroll for 5/3/24, 5/17/24 & 5/31/24
- 5/31/24 YTD draft budget including a detail of invoices paid and revenue received.

8. Reports

A. Chair's Report:

Mr. Dunkle reported that the meeting for the Source Water Protection Plan was held and he is working on making the requested changes.

B. City Manager's Report

- The Commercial Leak Adjustment Program is still under review by the solicitor.
- There is approximately a 30-40% reduction in the hydrant flows at the creek crossings.
- Requested time in Executive Session for matters of negotiations

C. Public Utilities Director's Report:

The Kenworth T480 truck has been delivered and is in service.

D. Mapping Update:

Mapping of new water lines in the heights is complete.

E. Solicitor's Report:

Requested time in Executive Session for matters of negotiations and potential litigation.

9. Executive Session

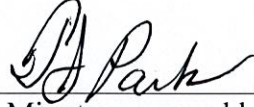
The Authority entered into Executive Session at 7:16 P.M. Executive Session ended at 8:04 P.M. with no additional action.

Meetings

The next committee meeting is June 27, 2024 at 10:00 A.M.
The next regular meeting is July 9, 2024 at 6:00 P.M. at City Hall.

10. Adjournment:

There being no further business, the meeting was adjourned at 8:05 P.M.



Minutes prepared by T.J. Parks