

---

TITLE FIVE - Administrative Code

- Article 111. Title and Definitions
- Article 113. City Manager
- Article 115. Administrative Departments
- Article 117. Department of Finances
- Article 118. Police Department
- Article 120. Fire Department
- Article 123. Department of Community Services
- Article 124. Department of Community Development
- Article 127. City Clerk
- Article 129. City Solicitor
- Article 131. City Engineer
- Article 133. City Assessor
- Article 135. Joint Police Agreement with Borough of Sugarcreek

---

ARTICLE 111  
Title and Definitions

111.01 Title

111.02 Definitions

---

CROSS REFERENCES

Personnel Code: Article 141

---

111.01 TITLE

The title of this Code shall be known and may be cited as "The Administrative Code of Franklin, Pennsylvania". (Ord. 1 of 1976, Art. I, Sect. 1.00, Passed 1-5-70)

111.02 DEFINITIONS

As used in this Code, the following words and terms shall have the meanings hereby respectively ascribed to them:

- a.) Home Rule Charter: The Home Rule Charter of the City of Franklin as approved by the electors of the City of Franklin on November 5, 1974, with amendments, if any, thereafter lawfully approved and adopted.
- b.) This Code: "The Administrative Code of Franklin, Pennsylvania".
- c.) Law: The Constitution and any statute of the Commonwealth of Pennsylvania.

- d.) Manager: The City Manager, as provided for in the Home Rule Charter.
- e.) Council: The City Council, as provided for in the Home Rule Charter.
- f.) Advisory: The function of gathering facts and making recommendations to Council or any other body designated by Council.
- g.) Administrative: The function of carrying out the policies, ordinances or mandates of Council.
- h.) Committee: A body serving for a designated period of time on an ad hoc and purely advisory basis, comprising three or more individuals appointed by Council.
- i.) Commission: A body established under the provisions of the law or by a valid Ordinance of the City of Franklin, on a permanent basis and for indefinite duration, to perform those functions of an advisory or administrative nature that are specified in the Ordinance creating the commission or in the law governing it, and to be composed of three or more individuals appointed by Council for a definite term of office; provided, where a body falling with this definition of "commission" shall, by law, be required to be designated as a "board", that fact shall be clearly stated in the Ordinance creating or governing that "board", and that Ordinance shall specify that that "board" shall have only the authority of a "commission" as defined in this paragraph.
- j.) Board: A body established under the provisions of the law or by a valid Ordinance of the City of Franklin, on a permanent basis and for indefinite duration, to perform those functions of a judicial or quasi-judicial nature that are specified in the Ordinance creating the board or by the law governing it, and to be composed of three or more individuals, appointed by Council for definite terms of office; provided, where a body falling within this definition of "board" shall by law be required to be designated a "commission", that fact shall be clearly stated in the Ordinance creating or governing that commission, and that Ordinance shall specify that that commission shall perform the functions of a "board" rather than a "commission".
- k.) Authorities: Bodies politic and corporated, created under the Municipality Authorities Act of 1935 and its amendments, the Municipality Authorities Act of 1945 and its amendments, the Urban Redevelopment Law of 1945 and its amendments, and the Parking Authority Law and its amendments. Those authorities that were established by the City before the effective date of this Ordinance shall continue in existence under the provisions of the enabling legislation under which they were created, as previously or in the future supplemented or amended, or any of those authorities may be terminated as provided by law.

- I.) Judicial: The function of hearing and deciding cases or controversies arising from the application of ordinances, regulations or laws.

In this Code, the singular shall include the plural, the plural shall include the singular, and the masculine shall include the feminine and the neuter.

(Ord. 1 of 1976, Art. I, Sect. 1.01, Passed 1-5-76;  
Ord. 6 of 1986, Sect. 2, Passed 8-18-86)