

MINUTES OF A REGULAR MEETING OF  
THE GENERAL AUTHORITY OF THE CITY OF FRANKLIN

January 10, 2023

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Members in Attendance:

Timothy Dunkle  
John Eckel  
Fred Leyda  
Caleb Williams  
Chad Ellis  
Peter O'Polka

Absent:

Jody Freni

Others in Attendance:

James M. Greenfield, Authority Solicitor  
Kurt McFadden, City of Franklin  
Scott Stoltenburg, Water Network  
Michael Gorman, Tech Resources Coordinator  
Joshua Kalp, The EADS Group  
Tracy Jamieson, City of Franklin  
Glenn Brown, Wastewater Treatment Plant  
Mike Moore, Wastewater Network  
Harmony Motter, City of Franklin  
T.J. Parks, Recording Secretary  
Helen Fielding, The Derrick

Mr. Greenfield administered the Oathes of Office to Mr. Ellis and Mr. O'Polka.

3. Adoption of Agenda

Mr. Dunkle requested to add the Election of Officers to the agenda following the approval of the minutes of December 13, 2022.

Mr. Greenfield requested to add discussion of easement agreements for the Allegheny Boulevard Waterline project as item #3 under agenda item 6.A.

Mr. McFadden requested to add discussion on the increased cost of a budgeted Ford F550 for the Water Network.

Motion by Mr. Eckel and seconded by Mr. Williams to adopt the agenda, as amended. Motion passed unanimously.

4. Approval of Minutes

Motion by Mr. Eckel and seconded by Mr. Williams to approve the minutes of December 13, 2022 as presented. Motion passed unanimously.

4a. Election of Officers

Motion by Mr. Eckel and seconded by Mr. Ellis to nominate Mr. Dunkle as Chairperson and to close the nominations. The motion passed unanimously.

Motion by Mr. O'Polka and seconded by Mr. Ellis to nominate Mr. Eckel as Vice Chairperson and to close the nominations. The motion passed unanimously.

Motion by Mr. Ellis and seconded Mr. Leyda to nominate Mr. Williams as Secretar and to close the nominations. The motion passed unanimously.

Motion by Mr. Ellis and Seconded by Mr. Williams to nominate Mr. O'Polka as Treasurer and to close the nominations. The motion passed unanimously.

Motion by Mr. Eckel and seconded by Mr. O'Polka to nominate Mr. Ellis as Assistant Secretary and to close the nominations. The motion passed unanimously.

5. Citizens' Inquiries – Mrs. Motter reported that the owners of Quality Inn have been erroneously billed for two sewer connections since the second quarter of 2015, and they should have only been billed for one connection. Mr. Dunkle recommended that the owners officially make the request to the Board for reparations at the next Board meeting, where staff can present the exact amounts of overbilling. Mrs. Motter will notify Mr. Singh to address his concerns to the Board, where it can be addressed at the next meeting.

6. Water

6.A. Operations/Project Reports

1. Staff

Mr. Stoltenberg reported on a couple minor service line leaks. The pipe and saddle are installed for the new meter at Coefields Corners. All of the connections for 15<sup>th</sup> Street waterline tie-in with Big Oak are complete. Mr. Eckel informed of a positive comment he received from a resident for the Water Department's prompt response and successful repair that a plumber was not able to fix.

Mr. McFadden reported that the 9<sup>th</sup> Street Water Plant project is almost complete. The demolition of the filter is complete and concrete has been hauled out. Electrical upgrades at Bredinsburg Pit are complete, just waiting on SCADA. Thankful for very few issues during the extreme cold over the holiday season.

Ford F550 Dump Truck

Mr. McFadden reported on the dump truck that was included in the 2023 budget. Since then, the price of the truck chassis alone has gone up over \$14,000. He also stated that Friday (January 13<sup>th</sup>) is the deadline to order a 2023 model; otherwise, a 2024 model would have to be ordered this fall. He noted if the 2023 model is ordered, it probably won't be ready until sometime in 2024. He indicated that, since there was some contingency built into the total budgeted cost, the price would be increased by around \$4,300 from what was in the 2023 budget.

Motion by Mr. Eckel and seconded by Mr. Leyda to order the 2023 Ford F550 dump truck, as previously discussed, at the increased price. The motion passed unanimously.

Kenworth Truck

Mr. McFadden also reported that the Kenworth truck delivery is now pushed back to sometime between March and June.

2. EADS Group

**PennVest Legacy Waterline Project**

Mr. Kalp reported that all the work outlined in Change Order 2, as described in November's minutes, is expected to be complete by spring of 2023.

**Front Street and Allegheny Boulevard Waterlines**

Mr. Kalp stated that the final designs are anticipated to be complete this month and hopefully bid out soon, depending on funding and PennDOT's schedule. Since PennDOT will be resurfacing Front Street and Route 8 in 2026, only base restoration of the roadway will be necessary, provided that the Authority's work is complete by then. Highway

Occupancy Permits have been submitted, and property owners are being contacted concerning easements.

Mr. Greenfield added that there are a number of easement agreements to execute along Allegheny Boulevard and advised the Authority to authorize either the Chairperson or Vice Chairperson and the Secretary or Assistant Secretary to execute them.

Motion by Mr. Eckel and seconded by Mr. O'Polka to authorize either the Chairperson or Vice Chairperson and the Secretary or Assistant Secretary to execute the various easement agreements associated with the project. The motion passed unanimously.

### **15<sup>th</sup> Street Pump Station & Miller Hill Waterline**

Mr. Kalp reported that Terra Works is approximately 28% complete with waterline and pump station site work. Terra Works submitted their first payment application in the amount of \$201,873.60.

Motion by Mr. Williams and seconded by Mr. Eckel to approve Terra Works' Payment Application No. 1 in the amount of \$201,873.60. The motion passed unanimously.

Mr. Kalp introduced Change Order 1 in the amount of \$36,460 to include installing an additional 50 linear feet of 15" storm sewer at the pump station and additional 31 feet of 8" PVC waterline to complete temporary connection to the existing waterline above the pump station, installing 12"x12"x12" tee and fittings at the Big Oak Drive connection, and installing a rock lined ditch above the pump station.

Motion by Mr. Eckel and seconded by Mr. Leyda to approve Terra Works' Change Order No. 1 as presented.

There will be a preconstruction meeting with Mortimer's Excavating on January 17, 2023 at 8 A.M. for its portion of the Miller Hill waterline replacement work.

### **Misc. Water Items:**

Mr. Kalp reported that the Small Water/Sewer grant application in the amount of \$425,000 to replace 2,700 feet of waterline, and the H2O Grant application, in the amount of \$6,591,000 to rebuild the Barrett Flats Water Treatment Plant were both submitted in December.

### **6. B. Water Financial Report**

Total Unrestricted Water Funds Balance is \$132,891.

Motion by Mr. Eckel and seconded by Mr. Williams to accept the financial report for December. Motion passed unanimously.

Motion by Mr. Eckel and seconded by Mr. Ellis to pay the following bills. Motion passed unanimously.

City of Franklin General Services Fee for January	\$ 18,166.67
Anthony Parks for December meeting	\$ 50.00
Svetz Energy Services for Electric Power Procurement Services for 2023	\$ 2,563.75
Pennsylvania Municipal Authorities Association for 2023 Membership Dues	\$ 1,350.00
The EADS Group for 15 <sup>th</sup> Street Pump Station	\$ 5,309.34
Terra Works for 15 <sup>th</sup> Street Pump Station	\$ 201,873.60
Water Fund Monthly Invoices for Approval	\$ 70,027.16
Totals:	\$ 299,340.52

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund

Pre-approved payroll for 12/02/22, 12/16/22 and 12/30/22

12/31/22 YTD draft budget including a detail of invoices paid and revenue received.

7. Sewer

7.A. Operations/Project Reports

1. Staff

Mr. Brown reported on the C Power notification he received for December 24, 2022 and said that due to the extreme cold temperatures, he wasn't able to shut down because things were freezing up, which would have been a real problem for the plant. He also noted that Summit was waiting to schedule additional work on the SCADA, but that the system was doing all right.

Mr. Moore reported that all of the Drnach flow meters have been removed and that EADS have installed theirs. He also reported that the network cleaned some spills with PennDOT last week. Mr. Moore provided an updated quote for the Aquatech sewer jet truck. The highlighted items on the quote are things that aren't needed, which would

reduce the quote by a little over \$12,000. The quote also does not reflect the \$35,000 trade in of the old truck. Mr. Moore also indicated that he would like to add a larger strobe to the roof of the truck. While this is not in the budget, Mrs. Jamieson stated that there is \$550,000 in the Capital Vehicle Reserve. The Authority requested a finalized quote with all other additions and deletions by the February meeting before making a decision to approve the purchase.

2. EADS Group

**15<sup>th</sup> Street CSO Project Update**

Mr. Kalp reported that the remaining warranty items are expected to be completed in the spring of 2023.

**WWTP**

Mr. Kalp stated that the shipment date for the influent pumps is scheduled for February 14, 2023. They are currently waiting to hear when they can expect the water back to finish being manufactured.

**A-108 Phase I Sewer Replacement & CSO Elimination Project**

Mr. Kalp reported that the preliminary drawings are still being reviewed. Preliminary permitting applications are scheduled to be submitted in spring of 2023 for funding to be received in 2024.

**Misc. Sewer Items:**

UHMA Sewer Flows

Mr. Kalp reported on the following timeline from Uniontown Heights Municipal Authority's Corrective Action Plan to address the high flow issues:

- 2023 – Inspection work and data collection
- 2024 – Eliminate illegal connections from private sewers
- 2025 – Flow monitoring
- 2026 – Public system upgrades (if necessary)
- 2027 – Post construction monitoring

CSO Flow Monitoring

3 of the 5 meters were installed on January 3 and the remaining 2 were installed on January 5, replacing all the Drnach meters. High flow levels made it impossible to install all 5 on the same day.

7.B. Sewer Financial Report

Total Unrestricted Sewer Funds Balance of \$40,357.00.

Motion by Mr. Williams and seconded by Mr. Ellis to accept the sewer financial report. The motion passed unanimously.

Motion by Mr. Williams and seconded by Mr. O’Polka to pay the following bills. The motion passed unanimously.

City of Franklin General Services Fee for January	\$ 18,166.67
The EADS Group for 2022 Engineering	\$ 1,881.65
Anthony Parks for December meeting	\$ 50.00
Drnach Environmental, Inc. Flow Monitoring 5 CSO sites - November	\$ 4,030.00
Svetz Energy Services for Electric Power Procurement Services	\$ 2,563.75
Pennsylvania Municipal Authorities Association for 2023 Membership Dues	\$ 1,350.00
The EADS Group for A-108 Planning S03-21	\$ 64,950.00
Sewer Fund Monthly Invoices for Approval	\$ 36,909.19
Totals:	\$129,901.26

Additional items to be reviewed:

Pre-approved invoice and payroll reimbursements to General Fund  
Pre-approved payroll for 12/02/22, 12/16/22 and 12/30/22  
12/31/22 YTD draft budget including a detail of invoices paid and revenue received.

8. Reports

Chair’s Report

Mr. Dunkle had nothing to report. Mr. Eckel reminded everyone about the Water Line Inventory Committee meeting on January 23, 2023 at 9:00 A.M. in Council Chambers.

City Manager's Report

Mrs. Jamieson reminded everyone that might want to attend of the County Infrastructure Bank meeting to be held on January 19 at 3 P.M. in the administration building across from the courthouse. She also discussed a bill for flood insurance at the 9<sup>th</sup> Street Water Treatment Plant, that has doubled in the past two years. Mr. Ellis recommended reaching out to the agent to see if there are better rates available with a larger deductible. Mrs. Jamieson said she would check.

Public Utilities Director's Report:

Nothing further to report.

Utilities Coordinator's Report:

Found another curb stop to map.

Solicitor's Report:

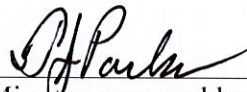
Requested time in Executive Session to discuss personnel matters.

9. Meetings

The next committee meeting is January 26, 2023 at 10:00 A.M.  
The next regular meeting is February 14, 2023 at 6:00 P.M. at City Hall.

10. Adjournment:

Mr. Dunkle adjourned the meeting at 6:58 P.M to go into Executive Session for the purposes of personnel. The Executive Session ended at 7:10 PM and the meeting was adjourned.



---

Minutes prepared by T.J. Parks