

## APPLICATION/PERMIT FOR TEMPORARY SPECIAL EVENT SIGN

1. DESCRIPTION OF SIGN: (Please print or type)

A. Type of Material: \_\_\_\_\_

B. Size (not to exceed 4' x 8'): \_\_\_\_\_

C. Message: \_\_\_\_\_

D. Name of Event: \_\_\_\_\_

E. Sponsoring Organization: \_\_\_\_\_

2. DATE OF INSTALLATION: \_\_\_\_\_

3. DATE OF REMOVAL: \_\_\_\_\_

(Dates limited to two weeks)

**When submitting this request, the applicant agrees to:**

- a. All signs will be installed by the applicant onto existing 4' x 8' plywood backer located in front of the gazebo on the 12<sup>th</sup> Street Island. The applicant also agrees to remove the sign no later than the approval date of removal.
- b. Fully indemnify and save harmless the City of Franklin and all City employees and assume all liability for damages or injury occurring to any person or property through or in consequence of any act or omission of anyone associated with the erection of this sign.
- c. Time and date restrictions for installation and removal as determined by the City of Franklin or its agent.
- d. No more than 20% of the message will relate to naming or advertising a commercial product, enterprise, business, or company regardless of whether they are sponsoring the event or sign installation.
- e. Copy of final sign design included with application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Address

\_\_\_\_\_  
Daytime Phone Number

\_\_\_\_\_  
Applicant Signature

**PERMIT**

APPROVAL \_\_\_\_\_

DISAPPROVAL \_\_\_\_\_

DATE OF INSTALLATION: \_\_\_\_\_

DATE OF REMOVAL: \_\_\_\_\_

Application received by Events Coordinator \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF OF POLICE OR DESIGNATE

\_\_\_\_\_  
DATE FORWARDED TO CITY MANAGER

\_\_\_\_\_  
CITY MANAGER

Please return completed application to:

Events & Marketing Department  
430 Thirteenth Street  
Franklin, PA 16323  
(814) 437-1922, ext. 1123